

## 2012 Board Resolutions

January 12, 2012 Board meeting

**12-1 Dick Yoder moved that the minutes of the December 14, 2011 Board meeting be approved as mailed. Larry Davis seconded the motion. The motion passed.**

**12-2 Dick Yoder moved to approve the Financial Report. Larry Davis seconded the motion. The motion passed. Upon motion made and duly seconded, the Treasurer's Report was approved.**

**12-3**

The following voucher/warrants are approved for payment:

Dec 2011 - balance

Voucher (check) numbers	<u>19140</u>	through	<u>19150</u>	and totaling	<u>50,359.16</u>
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Payroll check numbers:	<u>19151</u>	through	<u>19164</u>	and totaling	<u>27,439.76</u>
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January 2012

Voucher (check) numbers	<u>19165</u>	through	<u>19182</u>	and totaling	<u>18,258.95</u>
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Payroll check numbers:	<u>19183</u>	through	<u>19197</u>	and totaling	<u>27,406.70</u>
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**Moved by Dick Yoder. Larry Davis seconded the motion. The motion passed.**

**12-4 Dick Yoder moved to approve the Dairy Nutrient Management Plans for:**

- Chad Postma Dairy (new plan), and
- Paradise Jerseys LLC (Rhonda Plagerman – new plan).

**Larry Davis seconded the motion. The motion passed.**

**12-5 Larry Davis moved to ratify the CREP maintenance contract for Sukhmander Gill (10-04-CS:11-01). Ed Stone seconded the motion. The motion passed.**

**12-6 Ed Stone moved to ratify our janitorial contract modification with Advantage Building Services to allow for Washington State minimum wage increase, increasing the annual contract by \$214.47 to \$5,240.17. Larry Davis seconded the motion. The motion passed.**

**12-7 Ed Stone moved to approve the scope of work for the Small Acreage CTA grant in the amount of \$30,000 through the Washington State Conservation Commission. Larry Davis seconded the motion. The motion passed.**

**12-8 Dick Yoder moved to approve the payroll step increases for Chris Clark and Emily Hirsch. Larry Davis seconded the motion. The motion passed.**

**12-9 Dick Yoder moved to affirm the current policy of District payment of 100% of employee medical premiums and approved the 4.5% increase. Ed Stone seconded the motion. The motion passed.**

**12-10 Dick Yoder moved to approve employee donated leave. A donation pool will be set up in which to donate leave will be put that will account for the various levels of pay per employee to cover expenses. Larry Davis seconded the motion. The motion passed.**

February 8, 2012 Board meeting

**12-11 Larry Davis moved that the minutes of the January 12, 2012 Board meeting be approved as mailed. Terry Lenssen seconded the motion. The motion passed.**

**12-12 Larry Davis moved to approve the Financial Report. Terry Lenssen seconded the motion. The motion passed. Upon motion made and duly seconded, the Treasurer's Report was approved.**

**12-13**

The following voucher/warrants are approved for payment:

Jan 2012 - balance

Voucher (check) numbers	<u>19198</u>	through	<u>19217</u>	and totaling	<u>\$13,248.02</u>
Payroll check numbers:	<u>19218</u>	through	<u>19231</u>	and totaling	<u>\$28,479.89</u>

February 2012

Voucher (check) numbers	<u>19232</u>	through	<u>19248</u>	and totaling	<u>\$30,363.03</u>
Payroll check numbers:	<u>19249</u>	through	<u>19262</u>	and totaling	<u>\$27,947.28</u>

**Moved by Larry Davis. Terry Lenssen seconded the motion. The motion passed.**

**12-14 Larry Davis moved to approve the Dairy Nutrient Management Plan for:**

- **Kenneth Zylstra (plan update).**

**Terry Lenssen seconded the motion. The motion passed.**

March 14, 2012 Board meeting

**12-15 Larry Davis moved that the minutes of the February 8, 2012 Board meeting be approved as mailed. Ed Stone seconded the motion. The motion passed.**

**12-16 Ed Stone moved to approve the Financial Report. Larry Davis seconded the motion. The motion passed. Upon motion made and duly seconded, the Treasurer's Report was approved.**

**12-17**

The following voucher/warrants are approved for payment:

Feb 2012 - balance

Voucher (check) numbers	<u>19263</u>	through	<u>19278</u>	and totaling	<u>11,689.07</u>
Payroll check numbers:	<u>19279</u>	through	<u>19292</u>	and totaling	<u>27,778.93</u>
Voucher (check) numbers	<u>19293</u>	through	<u>19295</u>	and totaling	<u>1,155.99</u>

March 2012

Voucher (check) numbers	<u>19296</u>	through	<u>19316</u>	and totaling	<u>22,989.52</u>
Payroll check numbers:	<u>19317</u>	through	<u>19330</u>	and totaling	<u>27,891.97</u>

**Moved by Ed Stone. Larry Davis seconded the motion. The motion passed.**

**12-18 Terry Lenssen moved to approve the Dairy Nutrient Management Plan for:**

- **Leegwater Farm LLC (new plan).**

**and authorized George Boggs to sign the certification for Leegwater Farm with a completed checklist. Larry Davis seconded the motion. The motion passed.**

**12-19 Terry Lenssen moved to approve the Dairy Nutrient Management Plan for:**

- **Fresh Breeze Organic (Shawn and Clarissa Langley) (plan update).**

**Ed Stone seconded the motion. The motion passed.**

**12-20 Ed Stone moved to approve the CREP extension for Jim Bouker. Larry Davis seconded the motion. The motion passed.**

**12-21 Terry Lenssen moved to ratify the Cultural Resources Assessment contract with Rosario Archeology LLC for the Terrell Creek dam project not to exceed \$1,500.00. Larry Davis seconded the motion. The motion passed.**

**12-22 Ed Stone moved to submit the WADE training scholarship and send Nichole Embertson, Andrew Phay and Dawn Bekenyi to the training. Terry Lenssen seconded the motion. The motion passed.**

**12-23 Larry Davis moved to send George to the Habitat Mitigation Banking Conference in Sacramento, CA for approximately \$1,000. Ed Stone seconded the motion. The motion passed.**

April 11, 2012 Board meeting

**12-24 Larry Davis moved that the minutes of the March 14, 2012 Board meeting be approved as mailed. Terry Lenssen seconded the motion. The motion passed.**

**1-25 Dick Yoder moved to approve the Financial Report. Larry Davis seconded the motion. The motion passed. Upon motion made and duly seconded, the Treasurer's Report was approved.**

**12-26**

The following voucher/warrants are approved for payment:

March 2012 - balance					
Voucher (check) numbers	<u>19331</u>	through	<u>19358</u>	and totaling	<u>26,057.50</u>
Payroll check numbers:	<u>19359</u>	through	<u>19373</u>	and totaling	<u>28,070.52</u>
April 2012					
Voucher (check) numbers	<u>19374</u>	through	<u>19393</u>	and totaling	<u>19,934.62</u>
Payroll check numbers:	<u>19394</u>	through	<u>19407</u>	and totaling	<u>27,894.29</u>

**Moved by Dick Yoder. Larry Davis seconded the motion. The motion passed.**

**12-27 Larry Davis moved to approve the Critical Areas Ordinance Plan for:**

- Bellewood Acres.

**Ed Stone seconded the motion. The motion passed.**

**12-28 Dick Yoder moved to renew and sign the Memorandum of Agreement with Health Care Authority Public Employees Benefits Board. Larry Davis seconded the motion. The motion passed.**

May 14, 2012 Board meeting

**12-29 Larry Davis moved that the minutes of the April 11, 2012 Board meeting be approved as mailed. Ed Stone seconded the motion. The motion passed.**

**12-30 Larry Davis moved to approve the Financial Report. Ed Stone seconded the motion. The motion passed. Upon motion made and duly seconded, the Treasurer's Report was approved.**

**12-31**

The following voucher/warrants are approved for payment:

April 12- balance					
Voucher (check) numbers	<u>19408</u>	through	<u>19432</u>	and totaling	<u>45,288.90</u>
Payroll check numbers:	<u>19433</u>	through	<u>19446</u>	and totaling	<u>27,714.99</u>
May 2012					
Voucher (check) numbers	<u>19447</u>	through	<u>19464</u>	and totaling	<u>27,360.76</u>

Payroll check numbers: 19465 through 19478 and totaling 28,058.09  
**Moved by Ed Stone. Larry Davis seconded the motion. The motion passed.**

- 12-32 Larry Davis moved to approve the Livestock CAO Plan for Doug Baumgart. Ed Stone seconded the motion. The motion passed.**
- 12-33 Ed Stone moved to ratify the CREP maintenance contract assumption for: Jack & Connie Hummelman (formerly Bradley Schmidt). Larry Davis seconded the motion. The motion passed.**
- 12-34 Larry Davis moved to accept the lowest bidder (Mark White Enterprises in the amount of \$91,038.01) for the Lake Terrell Fish Passage Project. Ed Stone seconded the motion. The motion passed.**
- 12-35 Ed Stone moved to authorize staff to obtain additional materials, supplies, permits, and/or project labor for the Terrell Creek Fish Passage Project as needed pursuant to the National Fish and Wildlife Foundation budget and contract. Larry Davis seconded the motion. The motion passed.**
- 15-36 Larry Davis moved to express that the District's policy on personal use of District vehicles: District vehicles are to be used solely for District business by District personnel and partner agency personnel upon prior permission of the Executive Director. All passengers/occupants of the vehicle must be on District business. Ed Stone seconded the motion. The motion passed.**
- 12-37 Larry Davis moved to approve and sign the Schedule 22 – Annual Questionnaire for Accountability Audit for 2012. Ed Stone seconded the motion. The motion passed.**
- 12-38 Larry Davis moved to approve the concept of the FY 2013-2015 Budget Request, direct staff to prepare the budget ask, and authorize the Chair to sign the finalized product that is consistent with our long range and annual plans of work. Ed Stone seconded the motion. The motion passed.**
- 12-39 Ed Stone move to approve and sign the Washington Conservation Commission grant paperwork; Basic Allocation request, Implementation and Category 1 grant addendums, and initial payment requests. Larry Davis seconded the motion. The motion passed.**
- 12-40 Ed Stone moved to approve the FY 2013 Annual Plan of Work. Larry Davis seconded the motion. The motion passed.**

May 29 Special meeting

- 12-41 Larry Davis moved to authorize George Boggs to purchase on behalf of the Whatcom Conservation District, two 2012 Ford Fiesta hatchbacks for approximately \$34,600. Dick Yoder seconded the motion. The motion passed.**
- 12-42 Dick Yoder moved to authorize staff to surplus the 1994 Chevy Truck and 1990 Pontiac, seeking blue book value or best offer. Larry Davis seconded the motion. The motion passed.**

June 11, 2012 Board meeting

- 12-43 Larry Davis moved that the minutes of the May 14, 2012 Board meeting be approved as mailed. Terry Lenssen seconded the motion. The motion passed.**

- 12-44 Larry Davis moved that the minutes of the May 29, 2012 special meeting be approved as mailed. Terry Lenssen seconded the motion. The motion passed.
- 12-45 Terry Lenssen moved to approve the Financial Report. Larry Davis seconded the motion. The motion passed. Upon motion made and duly seconded, the Treasurer's Report was approved.
- 12-46 The following voucher/warrants are approved for payment:
- |                         |              |         |              |              |                  |
|-------------------------|--------------|---------|--------------|--------------|------------------|
| May 2012 - balance      |              |         |              |              |                  |
| Voucher (check) numbers | <u>19479</u> | through | <u>19488</u> | and totaling | <u>2,676.26</u>  |
| Payroll check numbers:  | <u>19489</u> | through | <u>19502</u> | and totaling | <u>28,449.20</u> |
| June 2012               |              |         |              |              |                  |
| Voucher (check) numbers | <u>19503</u> | through | <u>19534</u> | and totaling | <u>70,062.97</u> |
| Payroll check numbers:  | <u>19535</u> | through | <u>19548</u> | and totaling | <u>28,122.85</u> |
| Voucher (check) numbers | <u>19549</u> | through | <u>19565</u> | and totaling | <u>25,746.47</u> |
- Moved by Terry Lenssen. Larry Davis seconded the motion. The motion passed.**
- 12-47 Larry Davis moved to retain the current slate of officers for another term, Joe Heller, Chair; Terry Lenssen, Vice-Chair and Larry Davis, Treasurer. Terry Lenssen seconded. The motion passed.
- 12-48 Terry Lenssen moved to approve the Dairy Nutrient Management Plan for:
- Grace Harbor Farms Dairy.
- Larry Davis seconded the motion. The motion passed.
- 12-49 Terry Lenssen moved to ratify the CREP maintenance contracts for
- Laverne & Jacelyn King (01-04-CS:12-01)
  - Bruce & Jennifer McIntyre (01-04-CS:12-03)
  - David & Katherine Green (10-04-CS:12-02).
- Larry Davis seconded the motion. The motion passed.
- 12-50 Terry Lenssen moved to approve the \$100 septic tank inspection rebate application for Clint Burgess. Larry Davis seconded the motion. The motion passed.
- 12-51 Larry Davis moved to authorize George Boggs, Executive Director, to approve and sign septic tank inspection rebate applications for \$100 each through the Birch Bay EPA cost-share program. Terry Lenssen seconded the motion. The motion passed.
- 12-52 Larry Davis moved to approve the Livestock Budget Ask for FY 2014 and 2015. Terry Lenssen seconded the motion. The motion passed.
- 12-53 Terry Lenssen moved to have staff complete the necessary steps to join FSA on stamps.com for postage. Larry Davis seconded motion. The motion passed.
- 12-54 Terry Lenssen moved to authorize payment of the WACD Dues in the amount of \$3,810. Larry Davis seconded the motion. The motion passed.
- 12-55 Larry Davis moved to award the Mt Baker FFA Forestry Team in recognition of their success at the state competition with a certificate and \$100. Terry Lenssen seconded the motion. The motion passed.
- 12-56 Larry Davis moved to authorize the step increase for Nichole Embertson to Band D1 Step 3. Terry Lenssen seconded the motion. The motion passed.

- 12-57 **Larry Davis moved to authorize Nichole to draft an administrative efficiencies grant to work with other conservation districts to mentor their dairy planners in the ARM, other Dairy Nutrient Management plan elements, weather advisory page, etc. Terry Lenssen seconded the motion. The motion passed.**
- 12-58 **Terry Lenssen moved that the Whatcom Conservation District write a letter of support for Brandy Reed and King Conservation District's application to coordinate the Puget Sound Conservation Districts Caucus. Larry Davis seconded motion. The motion passed.**
- 12-59 **Terry Lenssen moved that the Whatcom Conservation District write a letter of support for Skagit Conservation District and their outreach and education program. Larry Davis seconded the motion. The motion passed.**
- 12-60 **Terry Lenssen moved to authorize Frank Corey to submit a project pre-proposal for a Conservation Partners Grant with follow-up proposals as selected by the granting agency. Larry Davis seconded the motion. The motion passed.**
- 12-61 **Terry Lenssen moved to approve the methodology to enter new and recently updated livestock farm plans into the CPDS database for cost-share and authorize all Board members to sign and execute livestock cost-share applications. Larry Davis seconded the motion. The motion passed.**

July 11, 2012 Board meeting

- 12-62 **Larry Davis moved that the minutes of the June 20, 2012 Board meeting be approved as mailed. Larry Helm seconded the motion. The motion passed.**
- 12-63 **Larry Helm moved to approve the Financial Report/Treasurer's. Larry Davis seconded the motion. The motion passed.**

12-64

The following voucher/warrants are approved for payment:

June 2012 - balance					
Voucher (check) numbers	<u>19566</u>	through	<u>19576</u>	and totaling	<u>87,288.32</u>
Payroll check numbers:	<u>19577</u>	through	<u>19590</u>	and totaling	<u>27,944.51</u>
July 2012					
Voucher (check) numbers	<u>19591</u>	through	<u>19597</u>	and totaling	<u>7,572.51</u>
Payroll check numbers:	<u>19585</u>	through	<u>19608</u>	and totaling	<u>19,944.79</u>
Voucher (check) numbers	<u>19609</u>	through	<u>19615</u>	and totaling	<u>11,736.74</u>
Payroll check numbers:	<u>19616</u>	through	<u>19617</u>	and totaling	<u>7,757.54</u>

**Moved by Larry Helm. Larry Davis seconded the motion. The motion passed.**

- 12-65 **Larry Helm moved to change the monthly Board meetings to the second Monday of the month at 7:00 p.m., effective August 2012. Larry Davis seconded the motion. The motion passed.**
- 12-66 **Larry Helm moved to sign the proposal to hire Pemberton & Hoogestraat, PS Attorneys at Law for legal services to resolve the trespass by Verizon, compensating for attorney time at \$250 per hour and paralegal time at \$50 per hour, as well as allowable out of pocket costs incurred by the firm during the course of representation, such as records copying charges, court costs, service of process costs, messenger fees, etc. Dick Yoder seconded the motion. The motion passed.**

- 12-67 Terry Lenssen moved to certify the Dairy Nutrient Management Plan for Western Waves (Kevin Dougherty). Larry Davis seconded the motion. The motion passed.
- 12-68 Larry Helm moved to approve the CAO Farm Plan for Carl Lind (BP Bay Road Ag Lease). Dick Yoder seconded the motion. The motion passed.
- 12-69 Dick Yoder moved to approve Whatcom Conservation District entering into an Inter-local Agreement including all 12 Puget Sound Conservation Districts and authorizes the Board to sign the agreement. Larry Davis seconded the motion. The motion passed.

August 13, 2012 Board meeting

- 12-70 Larry Davis moved that the minutes of the July 11, 2012 Board meeting be approved as mailed. Larry Helm seconded the motion. The motion passed.
- 12-71 Larry Helm moved to approve the Financial Report. Larry Davis seconded the motion. The motion passed. Upon motion made and duly seconded, the Treasurer's Report was approved.

12-72

The following voucher/warrants are approved for payment:

July 2012 - balance					
Voucher (check) numbers	<u>19618</u>	through	<u>19697</u>	and totaling	<u>100,292.97</u>
Payroll check numbers:	<u>19699</u>	through	<u>19712</u>	and totaling	<u>27,788.30</u>
Voucher (check) numbers	<u>19713</u>			and totaling	<u>2,928.00</u>
August 2012					
Voucher (check) numbers	<u>19714</u>	through	<u>19734</u>	and totaling	<u>29,510.50</u>
Payroll check numbers:	<u>19735</u>	through	<u>19747</u>	and totaling	<u>27,643.72</u>

**Moved by Larry Helm. Larry Davis seconded the motion. The motion passed.**

- 12-73 Larry Davis moved to work with the regional headquarters of Washington Department of Fish and Wildlife office to obtain certainty that the "fish presence" / jurisdictional maps can be used for drainage maintenance practices. Terry Lenssen seconded the motion. The motion passed.
- 12-74 Larry Helm moved that the District write a letter to Whatcom County Agriculture Oversight Committee requesting a proposal be presented to Whatcom County that would make permits for installing farm BMPs and structures for multiple years to allow producers to work with funding agencies and grant permit exemptions for small projects that were historically exempt. Larry Davis seconded the motion. The motion passed.
- 12-75 Larry Helm moved that the District write a letter to the Washington State Department of Transportation with a copy to Whatcom County expressing the District's concerns regarding drainage impacts on farmers due to the WSDOT's proposed road improvement projects on the Guide and Badger Roads. Larry Davis seconded the motion. The motion passed.
- 12-76 Larry Helm moved to approve the purchase from Amazon of 6 iPads, software applications and accessories. The approximate total cost for hardware is \$4,800 and \$2,400 for software apps and accessories. Larry Davis seconded the motion. The motion passed.
- 12-77 Larry Helm moved to approve the CAO Farm Plan for Dhothar Family Farm LLC. Larry Davis seconded the motion. The motion passed.

12-78 Larry Davis moved to ratify the CREP maintenance contracts for:

- Lisa Christianson (12-04-CS:12-08)
- Erica Dudrow (12-04-CS:12-09)
- Charles Held (12-04-CS:12-10)
- Michael Moritz (12-04-CS:12-12)
- Whatcom Land Trust (Catalyst) (12-04-CS:12-14)
- David and Janice White (12-04-CS:12-15)
- Leroy Plagerman (12-04-CS:12-16 )
- Mark Adriance and Janet Bergstrom (10-04-CS:12-05)
- Sterling and Evalyn Anderson (10-04-CS:12-06).

Terry Lenssen seconded the motion. The motion passed.

12-79 Larry Davis moved that the District write a letter to the Legislature regarding the wolf issue sighting the position outlined in the WACD Wolf Task Force position paper and request funding for livestock destroyed by wolves. Larry Helm seconded the motion. The motion passed.

12-80 Terry Lenssen moved to approve payment of the 2012 National Association of Conservation District dues in the amount of \$670. Larry Davis seconded the motion. The motion passed.

12-81 Larry Helm moved that the District send the safety letter regarding asbestos along the Sumas River to landowners. Larry Davis seconded the motion. The motion passed.

12-82 Larry Davis moved that the District write a letter of intent for working with the local Department of Ecology office outlining our working relationship that is not in conflict with the state level Memorandum of Agreement. Terry Lenssen seconded the motion. The motion passed.

12-83 Larry Davis moved to formally appoint Jayne Uerling as an Associate Supervisor of the Whatcom Conservation District. Larry Helm seconded the motion. The motion passed.

September 10, 2012 Board meeting

12-84 Larry Davis moved to approve the CREP maintenance budget cap increase for the four projects listed (Meg Delzell, Bill Crofut, Brian Smith & Don Starr). Dick Yoder seconded the motion. The motion passed.

12-85 Terry Lenssen moved that the minutes of the August 13, 2012 Board meeting be approved as mailed. Larry Davis seconded the motion. The motion passed.

12-86 Larry Helm moved to approve the Financial Report. Terry Lenssen seconded the motion. The motion passed. Upon motion made and duly seconded, the Treasurer's Report was approved.

12-87

The following voucher/warrants are approved for payment:

Aug 2012- balance

Voucher (check) numbers	<u>19748</u>	through	<u>19767</u>	and totaling	<u>4,290.07</u>
Payroll check numbers:	<u>19768</u>	through	<u>19781</u>	and totaling	<u>27,796.45</u>
September 2012					
Voucher (check) numbers	<u>19782</u>	through	<u>19797</u>	and totaling	<u>22,240.94</u>
Payroll check numbers:	<u>19798</u>	through	<u>19810</u>	and totaling	<u>27,586.64</u>

Moved by Larry Helm. Terry Lenssen seconded the motion. The motion passed.

- 12-88 Larry Davis moved to approve the 2012-2013 Budget. Terry Lenssen seconded the motion. The motion passed.
- 12-89 Dick Yoder moved to approve the Dairy Nutrient Management Plan for Edaleen Dairy. Larry Davis seconded the motion. The motion passed.
- 12-90 Terry Lenssen moved to approve the CAO Farm Plan for Beldar Haven LLC. (Guy Seeklus). Larry Helm seconded the motion. The motion passed.
- 12-91 Terry Lenssen moved to certify the Dairy Nutrient Management Plan for Trails Edge Dairy (Scott James). Larry Helm seconded the motion. The motion passed.
- 12-92 Larry Davis moved to approve the Asset Management Policy. Further it was the consensus of the Board that donation of surplus assets should first be offered to other Conservation Districts and then schools and local groups with environmental charters. Larry Helm seconded the motion. The motion passed.
- 12-93 Dick Yoder moved to make funds available from the education fund for the dairy series to be revisited at a later date. Larry Davis seconded the motion. The motion passed.
- 12-94 Larry Davis directed George to draft a similar letter to the Whatcom County Executive and Council regarding the drainage issue. Larry Helm seconded the motion. The motion passed.
- 12-95 Larry Helm moved to authorize sending the Streamline Permitting Requirements for Implementation of Conservation Practices letter to the Whatcom County Ag Advisory Committee. Dick Yoder seconded the motion. The motion passed.
- 12-96 Larry Helm moved to change the monthly Board meetings to the second Thursday of the month starting in October at 7:00 p.m. Dick Yoder seconded the motion. The motion passed.
- 12-97 Dick Yoder directed Dawn to publish the necessary Notice of Intent to Adopt the Election Resolution at the November board meeting ads in the Bellingham Herald. Terry Lenssen seconded the motion. The motion passed.
- 12-98 Larry Davis moved to authorize a letter be written to the Washington Association of Conservation Districts granting Jayne Uerling proxy voting authority for the 2012 NW Area and WACD Annual meetings. Dick Yoder seconded the motion. The motion passed.

October 11, 2012 Board meeting

- 12-99 Dick Yoder moved that the minutes of the September 10, 2012 Board meeting be approved as mailed. Larry Davis seconded the motion. The motion passed.
- 12-100 Larry Helm moved to approve the Financial Report. Larry Davis seconded the motion. The motion passed. Upon motion made and duly seconded, the Treasurer's Report was approved.
- 12-101  
The following voucher/warrants are approved for payment:  
Sept 2012 - balance

Voucher (check) numbers	<u>19811</u>	through	<u>19847</u>	and totaling	<u>32,945.69</u>
Payroll check numbers:	<u>19848</u>	through	<u>19460</u>	and totaling	<u>21,307.84</u>
October 2012					
Payroll Taxes	<u>EFT</u>			and totaling	<u>6,136.11</u>
Voucher (check) numbers	<u>19461</u>	through	<u>19876</u>	and totaling	<u>119,812.38</u>
Payroll check numbers:	<u>19877</u>	through	<u>19889</u>	and totaling	<u>27,576.69</u>

**Moved by Larry Helm. Larry Davis seconded the motion. The motion passed.**

**12-102 Dick Yoder moved to approve the Dairy Nutrient Management Plan for JV Dairy LLC (Jeremy Visser). Larry Davis seconded the motion. The motion passed.**

**12-103 Larry Helm moved to ratify the CREP maintenance contracts for**

- **Lori McMillen-Rauch (12-04-CS:12-22)**
- **John & Jennifer Littelton (12-04-CS:12-21)**
- **Harold Bolt (12-04-CS:12-17)**
- **Keith Monteith & Betty Ensley (12-04-CS:12-18)**
- **Eugene & Marlene Potocnik (12-04-CS:12-19)**
- **Betty Schueler & Linda Pearl (12-04-CS:12-25)**
- **James & Mary Dixon (12-04-CS:12-24)**
- **Ed & Tina Hoban (12-04-CS:12-23)**
- **David Piklenton & Sarah Catudio (12-04-CS:12-27)**
- **Linda Bylsma & JoAnne Bylsma (12-04-CS:12-07)**
- **Thomas & Judith Stacie (12-04-CS:12-13)**
- **Burton & Susan Jay (12-04-CS:12-11)**

**Larry Davis seconded the motion. The motion passed.**

**12-104 Larry Helm moved to renew the lawn care contract with Turftenders for \$2,520, plus applicable taxes (\$228.27 per month). Dick Yoder seconded the motion. The motion passed.**

**12-105 Larry Helm moved to give Dawn Bekenyi a cash award of \$100 in acknowledgement of her being selected as the 2012 NW Area Employee of the Year. Dick Yoder seconded the motion. The motion passed.**

**12-106 Larry Helm moved to re-affirm that the Board's desire to fully comply with all requests for public records while taking reasonable steps to ensure that the records were not used for commercial purposes. Dick Yoder seconded the motion. The motion passed.**

**12-107 Larry Helm moved to write a letter to Whatcom County Council and Executive with cc's to our legislators and other agencies stating the District's position. Specifically, the NRCS planning process and practices are effective, landowners should be given the opportunity to manage and make productive use of their land. Further, that the District could not support such a program that ignored site-specific circumstances. Dick Yoder seconded the motion. The motion passed.**

**12-108 Larry Helm moved to approve the payroll step increase for Corina Cheever to Band B Step 2. Larry Davis seconded the motion. The motion passed.**

**12-109 Larry Davis moved to authorize George Boggs, Larry Davis, Larry Helm, Jayne Uerling and Joe Heller attend the WACD annual meeting and stay at Suncadia for lodging rates in excess of the state per diem rate as per the Exceeding Maximum Per Diem Form. Dick Yoder seconded the motion. The motion passed.**

November 8, 2012 Board meeting

**12-110 Dick Yoder moved that the minutes of the October 11, 2012 Board meeting be approved as mailed. Larry Helm seconded the motion. The motion passed.**

**12-111 Larry Helm moved to approve the Financial Report. Dick Yoder seconded the motion. The motion passed. Upon motion made and duly seconded, the Treasurer's Report was approved.**

**12-112**

The following voucher/warrants are approved for payment:

Oct 2012 - balance

Voucher (check) numbers	<u>19890</u>	through	<u>19914</u>	and totaling	<u>39,875.72</u>
Payroll check numbers:	<u>19915</u>	through	<u>19927</u>	and totaling	<u>28,018.82</u>

November 2012

Voucher (check) numbers	<u>19928</u>	through	<u>19986</u>	and totaling	<u>67,504.49</u>
Payroll check numbers:	<u>19987</u>	through	<u>19999</u>	and totaling	<u>27,979.06</u>

**Moved by Larry Helm. Dick Yoder seconded the motion. The motion passed.**

**12-113 Larry Helm moved to approve the CAO Farm Plan for Doug Weibe. Dick Yoder seconded the motion. The motion passed.**

**12-114 Larry Davis moved to adopt and sign Resolution 12-1 Whatcom Conservation District Supervisors Election Resolution as follows:**

- Election held at the District office, 6975 Hannegan Road, Lynden, WA.
- On Tuesday, March 12, 2013.
- Polls will be open from 9:00 am to 6:00 pm.
- Board selected Dawn Bekenyi as Election Supervisor.
- Additionally, the District will have a mail-in election with ballot distribution by request.
- Candidate filing deadline is February 1, 2013 at 4:00 pm.
- The last day to request an absentee ballot is February 11, 2013 at 4:00 pm.

Terry Lensen seconded the motion. The motion passed.

**12-115 Larry Helm moved to authorize staff to assist Skagit Conservation District with their workload under our inter-local agreement, as funding allows. Larry Davis seconded the motion. The motion passed.**

**12-116 Dick Yoder moved to send Dawn Bekenyi to the WACD Annual meeting to provide administrative assistance to WACD. Terry Lensen seconded the motion. The motion passed. (Larry Helm abstained from the vote. There was no opposition. He was unclear regarding the particulars of the annual meeting and the duties requested.)**

**12-117 Dick Yoder authorized installation of a water purifier on the break room sink. Larry Helm seconded the motion. The motion passed.**

December 13, 2012 Board meeting

**12-118 Dick Yoder moved that the minutes of the November 8, 2012 Board meeting be approved as mailed. Larry Helm seconded the motion. The motion passed.**

**12-119 Larry Helm moved to approve the Financial Report. Dick Yoder seconded the motion. The motion passed. Upon motion made and duly seconded, the Treasurer's Report was approved.**

**12-120**

The following voucher/warrants are approved for payment:

Nov 2012 - balance

Voucher (check) numbers	<u>20000</u>	through	<u>20038</u>	and totaling	<u>24,230.59</u>
Payroll check numbers:	<u>20039</u>	through	<u>20051</u>	and totaling	<u>21,413.15</u>

December 2012

Nov payroll taxes	<u>EFT</u>			and totaling	<u>6,166.96</u>
Voucher (check) numbers	<u>20052</u>	through	<u>20067</u>	and totaling	<u>29,126.70</u>
Payroll check numbers:	<u>20068</u>	through	<u>20080</u>	and totaling	<u>27,491.67</u>

**Moved by Larry Helm. Dick Yoder seconded the motion. The motion passed.**

**12-121 Larry Helm moved to certify the Dairy Nutrient Management Plan for Eaglemill Farm & DJ Noon Challenge LLC (Jeff DeJong). Dick Yoder seconded the motion. The motion passed.**

**12-122 Larry Helm moved to ratify the grant contract for a Conservation Partners Grant through NRCS and NFWF for \$91,000. Dick Yoder seconded the motion. The motion passed.**

**12-123 Dick Yoder moved to approve and sign the Inter-Governmental Agreement with the Department of Enterprise Services and submit dues in the amount of \$100 for a six-month extension of our membership. Larry Helm seconded the motion. The motion passed.**

**12-124 Larry Helm moved to approve the payroll step increases for Chris Clark and Emily Hirsch. Dick Yoder seconded the motion. The motion passed.**

**12-125 Larry Helm move to approve the 6% medical premium increase. Dick Yoder seconded the motion. The motion passed.**

**12-126 Larry Helm moved to approve Plant Sale Resolution 2012-2 as written and plant sale budget as presented. Dick Yoder seconded the motion. The motion passed.**

**12-127 Dick Yoder moved to change the Whatcom Conservation District's credit card to a "Rewards Points" Business Visa account that will provide the District cash back. Larry Helm moved to second the motion. The motion passed.**

**12-128 Dick Yoder moved to authorize spending approximately \$10,000 to send a team of 4-7 people to West Virginia to attend the Green Infrastructure Training predicated on getting key stakeholders to participate in the process and attend. Terry Lenssen seconded the motion. The motion passed.**