

2004 Board Actions

January 8, 2004 Board meeting

**04-1**

The following voucher/warrants are approved for payment:

January 2004

Voucher (check) numbers 11853 through 11869 and totaling 13,140.88  
**moved by Fred Tjoelker. Jerry Van Dellen seconded the motion. The motion passed.**

**04-2 Rod Visser moved to increase Chris Clark to C1 Step 6. Fred Tjoelker seconded the motion. The motion passed.**

**04-3 Rod Visser moved to increase Andrew Phay to C1 Step 5. Fred Tjoelker seconded the motion. The motion passed.**

**04-4 Fred Tjoelker moved to reclassify Dawn Bekenyi from Office Specialist to Office Coordinator. The pay scale for this position is Band C1. With the reclassification Dawn will be at C1 Step 3. Rod Visser seconded the motion. The motion passed.**

February 19, 2004 Board meeting

**04-5 Fred Tjoelker moved that the minutes of the December 31, 2003 & January 8, 2004 Board meetings are approved as mailed. Jerry Van Dellen seconded the motion. The motion passed.**

**04-6 Jerry Van Dellen moved that the District pay its annual NACD dues in the amount of \$1,000. Fred Tjoelker seconded the motion. The motion passed.**

**04-7 Jerry Van Dellen moved to approve the Treasurer's Report. Cornie Timmermans seconded the motion. The motion passed. Upon motion made and duly seconded, the Treasurer's Report was approved.**

**04-8**

The following voucher/warrants are approved for payment:

Jan 2004 - balance

Voucher (check) numbers 11870 through 11878 and totaling \$ 18,151.77

Payroll check numbers: 11879 through 11893 and totaling \$ 18,937.03

Voucher (check) numbers 11894 through 11910 and totaling \$ 51,656.34

Payroll check numbers: 11911 through 11924 and totaling \$ 18,493.79

February 2004

Voucher (check) numbers 11925 through 11945 and totaling \$ 6,996.61

Payroll check numbers: 11946 through 11958 and totaling \$ 16,593.16

Voucher (check) numbers 11959 through 11967 and totaling \$ 47,026.96

**moved by Jerry Van Dellen. Rod Visser seconded the motion. The motion passed.**

**04-9 Fred Tjoelker authorized George to purchase hardware to do what is necessary to solve the network problem. Rod Visser seconded the motion. The motion passed.**

**04-10 Fred Tjoelker moved to approve the Dairy Nutrient Farm plan for Brian Tjoelker (Forest Grove Farm) that was reviewed and submitted for Board approval. Cornie Timmermans seconded the motion. The motion passed.**

**04-11** Cornie Timmermans moved to certify the Dairy Nutrient Farm plans for JM Dairy (Roger Richner – 9933) and Paul Elgersma (9555) reviewed by staff and submitted for Board certification. Jerry Van Dellen seconded the motion. The motion passed.

**04-12** Fred Tjoelker authorized George to contract with N<sub>3</sub> to do two small farm plans. Jerry Van Dellen seconded the motion. The motion passed.

March 11, 2004 Board meeting

**04-13** Jerry Van Dellen moved that the minutes of the February 19, 2004 Board meeting be approved as mailed. Rod Visser seconded the motion. The motion passed.

**04-14** Rod Visser moved to approve the Treasurer's Report. Jerry Van Dellen seconded the motion. The motion passed. Upon motion made and duly seconded, the Treasurer's Report was approved.

**04-15**

The following voucher/warrants are approved for payment:

Feb 04 - balance

Voucher (check) numbers	<u>11968</u>	through	<u>11974</u>	and totaling	<u>26,527.99</u>
Payroll check numbers:	<u>11975</u>	through	<u>11987</u>	and totaling	<u>16,559.30</u>

March 2004

Voucher (check) numbers	<u>11988</u>	through	<u>12011</u>	and totaling	<u>15,087.48</u>
Payroll check numbers:	<u>12012</u>	through	<u>12025</u>	and totaling	<u>17,424.19</u>

**moved by Rod Visser. Jerry Van Dellen seconded the motion. The motion passed.**

**04-16** Rod Visser moved to nominate the CREP committee (Sabina Gouran, Wayne Chaudiere, Andrew Phay and Cheryl Sonnen) for Employee of the Year. Jerry Van Dellen seconded the motion. The motion passed.

**04-17** Rod Visser moved to sign Amendment A to CIDMP contract #04-14-01 with the Department of Ag. Jerry Van Dellen seconded the motion. The motion passed.

**04-18** Rod Visser moved to approve and sign the WADE Training grant 04-04-TR-01 from the Conservation Commission. Jerry Van Dellen seconded the motion. The motion passed.

**04-19** Rod Visser moved to adopt the CREP Maintenance Policy. Jerry Van Dellen seconded the motion. The motion passed.

**04-20** Jerry Van Dellen moved that the Board thank Fred Tjoelker for his service as a District Supervisor. Rod Visser seconded the motion. The motion passed.

April 8, 2004 Board meeting

**04-21** Jerry Van Dellen moved to approve payment of \$100 annual Farm Friend Dues. Rod Visser seconded the motion. The motion passed.

**04-22** Rod Visser moved to approve the Treasurer's Report. Jerry Van Dellen seconded the motion. The motion passed. Upon motion made and duly seconded, the Treasurer's Report was approved.

**04-23**

The following voucher/warrants are approved for payment:

March 2004 – balance

Voucher (check) numbers	<u>12036</u>	through	<u>12046</u>	and totaling	<u>39,282.54</u>
Payroll check numbers:	<u>12047</u>	through	<u>12060</u>	and totaling	<u>18,281.65</u>

Voucher (check) numbers	<u>12061</u>	through	<u>12082</u>	and totaling	<u>18,413.86</u>
Payroll check numbers:	<u>12083</u>	through	<u>12097</u>	and totaling	<u>18,508.67</u>

**moved by Rod Visser. Jerry Van Dellen seconded the motion. The motion passed.**

**04-24 Cornie Timmermans moved that the District enter into a contract with N<sub>3</sub> for \$4,999 to write small farm plans. Rod Visser seconded the motion. The motion passed.**

**04-25 Jerry Van Dellen moved to approve and sign the small farm plan for Dale Christofferson. Cornie Timmermans seconded the motion. The motion passed.**

**04-26 Cornie Timmermans moved to approve and sign the CREP Task Force contract with the Conservation Commission for \$3,000. Jerry Van Dellen seconded the motion. The motion passed.**

**04-27 Jerry Van Dellen moved to approve the Annual Plan of Work for 2004-05. Rod Visser seconded the motion. The motion passed.**

**04-28 Cornie Timmermans moved to close the nominations and cast a unanimous ballot for Bob Barker for District Chair. Rod Visser seconded the motion. The motion passed.**

**04-29 Cornie Timmermans moved to close the nominations and cast a unanimous ballot for Jerry Van Dellen for District Vice-Chair. Rod Visser seconded the motion. The motion passed.**

**04-30 Jerry Van Dellen moved to close the nominations and cast a unanimous ballot for Rod Visser for District Treasurer. Cornie Timmermans seconded the motion. The motion passed.**

May 13, 2004 Board meeting

**04-31 Jerry Van Dellen moved that the minutes of the April 8, 2004 Board meeting be approved as mailed. Rod Visser seconded the motion. The motion passed.**

**04-32 Rod Visser moved to approve the Treasurer's Report. Jerry Van Dellen seconded the motion. The motion passed. Upon motion made and duly seconded, the Treasurer's Report was approved.**

**04-33**

The following voucher/warrants are approved for payment:

April 2004 - balance

Voucher (check) numbers	<u>12098</u>	through	<u>12118</u>	and totaling	<u>27,460.20</u>
Payroll check numbers:	<u>12119</u>	through	<u>12132</u>	and totaling	<u>18,442.11</u>

May 2004

Voucher (check) numbers	<u>12133</u>	through	<u>12151</u>	and totaling	<u>79,156.20</u>
Payroll check numbers:	<u>12152</u>	through	<u>12165</u>	and totaling	<u>18,494.48</u>

**moved by Rod Visser. Cornie Timmermans seconded the motion. The motion passed.**

June 10, 2004 Board meeting

**04-34 Jerry Van Dellen moved that the minutes of the May 13, 2004 Board meeting be approved as mailed. Rod Visser seconded the motion. The motion passed.**

**04-35**

The following voucher/warrants are approved for payment:

May 2004- balance				
Voucher (check) numbers	<u>12166</u>	through	<u>12180</u>	and totaling <u>\$ 12,250.12</u>
Payroll check numbers:	<u>12181</u>	through	<u>12194</u>	and totaling <u>\$ 18,503.92</u>
June 2004				
Voucher (check) numbers	<u>12195</u>	through	<u>12207</u>	and totaling <u>\$ 24,812.52</u>
Payroll check numbers:	<u>12208</u>	through	<u>12221</u>	and totaling <u>\$ 18,534.72</u>
Voucher (check numbers)	<u>12222</u>		<u>12234</u>	<u>\$ 8,040.50</u>

**moved by Jerry Van Dellen. Rod Visser seconded the motion. The motion passed.**

**04-36 Jerry Van Dellen moved to approve the 2004-2005 Budget as presented with employee medical coverage as outlined (no variation for new hires). Rod Visser seconded the motion. The motion passed.**

**04-37 Rod Visser moved to authorize Bob Barker to sign the grant extension for the Tenmile Creek Grant # G0200268. Jerry Van Dellen seconded the motion. The motion passed.**

**04-38 Rod Visser moved to adopt the new CREP Maintenance Policy. Jerry Van Dellen seconded the motion. The motion passed.**

**04-39 Rod Visser moved to ratify the list of CREP contracts. Jerry Van Dellen seconded the motion. The motion passed.**

02-04-CR02: 04-155	John	Dekeyser
02-04-CR02: 03-136	Charles	Petersen
02-04-CR02: 03-151	Matt	Cook

**04-40 Rod Visser moved to approve and sign the small farm plan for Lisa and Wes Wertman. Jerry Van Dellen seconded the motion. The motion passed.**

**04-41 Rod Visser moved to approve that the District negotiate the SRF Loan contract with the Department of Ecology. Jerry Van Dellen seconded the motion. The motion passed.**

**04-42 Rod Visser moved that the District seek a substitution and effect the release to the Washington State Department of Ag CIDMP 04-14-01 contract for the District. Jerry Van Dellen seconded the motion. The motion passed.**

July 8, 2004 Board meeting

**04-43 Rod Visser moved that the minutes of the June 10, 2004 Board meeting be approved as mailed. Cornie Timmermans seconded the motion. The motion passed.**

**04-44**

The following voucher/warrants are approved for payment:

June 04 - balance				
Voucher (check) numbers	<u>12235</u>	through	<u>12256</u>	and totaling <u>17,119.18</u>
Payroll check numbers:	<u>12256</u>	through	<u>12269</u>	and totaling <u>18,527.81</u>
July 2004				
Voucher (check) numbers	<u>12270</u>	through	<u>12306</u>	and totaling <u>141,263.04</u>
Payroll check numbers:	<u>12307</u>	through	<u>12320</u>	and totaling <u>18,545.88</u>
Voucher (check) number	<u>12321</u>			<u>1,480.00</u>

**moved by Rod Visser. Cornie Timmermans seconded the motion. The motion passed.**

**04-45** Cornie Timmermans moved to approve payment of the 2004 WACD dues. Rod Visser seconded the motion. The motion passed.

**04-46** Cornie Timmermans moved to approve the Dairy Nutrient Farm Plan for Alan Van Hofwegen that was reviewed and submitted for Board approval. Rod Visser seconded the motion. The motion passed.

**04-47** Cornie Timmermans moved to ratify the list of CREP contracts. Rod Visser seconded the motion. The motion passed.

02-04-CR02: 03-125	Bryan	Van Loo
02-04-CR02: 04-06	Kay	Ingram

**04-48** Rod Visser moved to approve the list of Cultural Resource Assessment contracts. Cornie Timmermans seconded the motion. The motion passed.

Contractor	Contract #	Project	Cost
Garth Baldwin (Drayton Archaeological Research)	04-04-CR02: 04-11	Hadaway	\$1,898.87
Garth Baldwin (Drayton Archaeological Research)	04-04-CR02: 04-02	Waddell	1,656.30
Garth Baldwin (Drayton Archaeological Research)	04-04-CR02: 04-01	Rutgers	2,649.58
Mark Hovezak (Arch Consultant)	04-04-CR02: 04-03	VanRooyen	1,480.00
Alfred Reid Arch Consulting	done by contractor	Faber	1,738.00
Alfred Reid Arch Consulting	done by contractor	Visser	1,738.00

**04-49** Rod Visser moved to approve and sign Resolution 04-02 A Resolution of the Board of Supervisors of the Whatcom Conservation District to Incur Indebtedness. Cornie Timmermans seconded the motion. The motion passed.

**04-50** Cornie Timmermans moved to amend the current Memorandum of Agreement with Skagit Conservation District to include the Firewise program. Rod Visser seconded the motion. The motion passed.

August 12, 2004 Board meeting

**04-51** Rod Visser moved that the minutes of the July 8, 2004 Board meeting be approved as mailed. Jerry Van Dellen seconded the motion. The motion passed.

**04-52** Jerry Van Dellen moved to approve the Financial Report. Rod Visser seconded the motion. The motion passed. Upon motion made and duly seconded, the Financial Report was approved.

**04-53**

The following voucher/warrants are approved for payment:

July 2004 - balance

Voucher (check) numbers	<u>12322</u>	through	<u>12395</u>	and totaling	<u>147,015.83</u>
Payroll check numbers:	<u>12396</u>	through	<u>12410</u>	and totaling	<u>18,562.09</u>

August 2004

Voucher (check) numbers	<u>12411</u>	through	<u>12432</u>	and totaling	<u>62,052.97</u>
Payroll check numbers:	<u>12433</u>	through	<u>12446</u>	and totaling	<u>18,334.11</u>
Voucher (check) numbers	<u>12447</u>	through	<u>12450</u>	and totaling	<u>6,257.76</u>

moved by Jerry Van Dellen. Rod Visser seconded the motion. The motion passed.

**04-54** Jerry Van Dellen moved to ratify the list of CREP contracts. Rod Visser seconded the motion. The motion passed.

Contract No.	First Name	Last Name
02-04-CR02:03-150	Jeff & Diana	Bedlington Family LLC - formerly Eleanor Bedlington

02-04-CR02:03-135	John	Clark
02-04-CR02:03-127	Wendy	Davis
02-04-CR02:03-134	Arnold & Pat	Folkertsma
02-04-CR02:03-129	Kyle	Hendrickson
04-04-CR02:04-14	Bob Hunter	Hunter Farms
02-04-CR02:03-128	Hilton & Betty	Kelly
02-04-CR02:03-133	Jim	Lallas
02-04-CR02:03-118	Joseph & Elizabeth	Lorenzo
02-04-CR02:03-130	Robert	Lovelace
02-04-CR02:03-123	Thompson Farm	Marjorie Bennet, Teresa Loe, D Thompson, Ann Tichy
02-04-CR02:03-121	Patricia	McLachlan
02-04-CR02:03-153		Mossberry Farm (Kelly Kinkade)
02-04-CR02:03-131	Gunter	Schimschal
02-04-CR02:03-132	Hilbert and Suzaane	Schimschal
02-04-CR02:03-154	Kathi & Charles	Seaman
02-04-CR02:03-126	Nooksack Tribe	Tenaska CREP Project
04-04-CR02:04-9	Sharon	Waddell
04-04-CR02:04-5	Gene & Linda	Zande

**04-55 Cornie Timmermans moved to approve the list of Cultural Resource Assessment contracts. Rod Visser seconded the motion. The motion passed.**

Contractor	Contract #	Project	Cost
Garth Baldwin (Drayton Archaeological Research)	04-04-CRS02: 04-12	Carlson	\$ 1,420.18

**04-56 Cornie Timmermans directed staff to send a letter from the Whatcom Conservation District to the agencies regarding language of the state Livestock General Permit. Jerry Van Dellen seconded the motion. The motion passed.**

**04-57 Jerry Van Dellen moved to ratify the CREP contract for Rod and Penny Visser 04-04-CR02:04-7. Cornie Timmermans seconded the motion. The motion passed. (Rod Visser abstained from voting.)**

September 9, 2004 Board meeting

**04-58 Cornie Timmermans moved that the minutes of the August 12, 2004 Board meeting be approved as mailed. Rod Visser seconded the motion. The motion passed.**

**04-59 Cornie Timmermans moved to approve the Financial Report. Rod Visser seconded the motion. The motion passed. Upon motion made and duly seconded, the Financial Report was approved.**

**04-60**

The following voucher/warrants are approved for payment:

August 2004 - balance					
Voucher (check) numbers	<u>12451</u>	through	<u>12482</u>	and totaling	<u>47,965.63</u>
Payroll check numbers:	<u>12483</u>	through	<u>12496</u>	and totaling	<u>18,352.84</u>
September 2004					
Voucher (check) numbers	<u>12497</u>	through	<u>12512</u>	and totaling	<u>5,458.66</u>
Payroll check numbers:	<u>12513</u>	through	<u>12526</u>	and totaling	<u>18,337.40</u>

**moved by Cornie Timmermans. Rod Visser seconded the motion. The motion passed.**

- 04-61 Rod Visser moved to approve Cultural Resource Assessment contract 04-04-CRS02:04-20 with Drayton Archaeological Research (Garth Baldwin) for the Del Corral CREP Project. Cornie Timmermans seconded the motion. The motion passed.**
- 04-62 Cornie Timmermans authorized \$3,600 to purchase a new computer (cartographer work station). Rod Visser seconded the motion. The motion passed.**
- 04-63 Rod Visser moved that the District pay 50% up to \$250 of consultant developed non-commercial farm plans developed for all new small farm plans, exclusive of individuals enrolled in CREP and EQIP programs. Cornie Timmermans seconded the motion. The motion passed.**

October 14, 2004 Board meeting

- 04-64 Cornie Timmermans moved that the minutes of the September 9, 2004 Board meeting be approved as mailed. Jerry Van Dellen seconded the motion. The motion passed.**
- 04-65 Jerry Van Dellen moved to approve the Financial Report. Cornie Timmermans seconded the motion. The motion passed. Upon motion made and duly seconded, the Treasurer's Report was approved.**

**04-66**

The following voucher/warrants are approved for payment:

Sept 2004 - balance

Voucher (check) numbers	<u>12527</u>	through	<u>12541</u>	and totaling	<u>12,477.20</u>
Payroll check numbers:	<u>12542</u>	through	<u>12555</u>	and totaling	<u>18,341.19</u>

October 2004

Voucher (check) numbers	<u>12556</u>	through	<u>12576</u>	and totaling	<u>5,225.95</u>
Payroll check numbers:	<u>12577</u>	through	<u>12591</u>	and totaling	<u>18,536.06</u>
Voucher (check) numbers	<u>12592</u>	through	<u>12594</u>	and totaling	<u>660.38</u>

**moved by Jerry Van Dellen. Cornie Timmermans seconded the motion. The motion passed.**

- 04-67 Jerry Van Dellen moved to approve the Drew Dickinson Dairy Nutrient Farm plan reviewed and submitted for Board approval. Cornie Timmermans seconded the motion. The motion passed.**
- 04-68 Cornie Timmermans moved to ratify the list of CREP contracts. Jerry Van Dellen seconded the motion. The motion passed.**

<b>Contract No.</b>	<b>First Name</b>	<b>Last Name</b>
02-04-CR02:03-124	Rick	Faber
04-04-CR02:04-08	Dennis & Karen	Espeland
04-04-CR02:04-10	Ken	Van Rooyen
04-04-CR02:04-15	Paul and Sue	Brass
04-04-CR02:04-16	Mike and Linda	Swanson
04-04-CR02:04-18	Steve Shropshire	Sticky Hooks LLC
04-04-CR02:04-24	Lynn	Van Wieringen (Purchased Bert Wight Project)

- 04-69 Jerry Van Dellen moved that the District send Harlan Kredit to the WACD Convention paying for his mileage, substitute and other expenses to enable Mr. Kredit to attend. Cornie Timmermans seconded the motion. The motion passed.**
- 04-70 Jerry Van Dellen moved to schedule the District Supervisor Election on March 8, 2005 from 9:00 a.m. to 6:00 p.m. Cornie Timmermans seconded the motion. The motion passed.**

**04-71 Jerry Van Dellen moved to approve the EQIP cost list. Cornie Timmermans seconded the motion. The motion passed.**

November 12, 2004 Board Meeting

**04-72 Jerry Van Dellen moved that the minutes of the October 14, 2004 Board meeting be approved as mailed. Rod Visser seconded the motion. The motion passed.**

**04-73 Rod Visser moved to approve the Financial Report. Jerry Van Dellen seconded the motion. The motion passed. Upon motion made and duly seconded, the Treasurer's Report was approved.**

**04-74**

The following voucher/warrants are approved for payment:

Oct 2004 - balance  
Voucher (check) numbers 12595 through 12634 and totaling 44,328.22  
Payroll check numbers: 12635 through 12649 and totaling 18,597.87  
November 2004  
Voucher (check) numbers 12650 through 12667 and totaling 12,848.51  
Payroll check numbers: 12668 through 12682 and totaling 18,574.18  
Voucher (check) numbers 12683 through \_\_\_\_\_ and totaling 300.00  
**moved by Rod Visser. Jerry Van Dellen seconded the motion. The motion passed.**

**04-75 Rod Visser moved to send Bas Scholten, Associate Supervisor, to the WACD Annual Convention and give him a proxy vote from Whatcom Conservation District Board. Cornie Timmermans seconded the motion. The motion passed.**

**04-76 Cornie Timmermans moved to ratify the list of CREP contracts. Jerry Van Dellen seconded the motion. The motion passed.**

04-04-CR02: 04-13	Robert	Rutgers
04-04-CR02: 04-17	Glen & Lori	Carlson

**04-77 Cornie Timmermans moved to approve the list of Cultural Resource Assessment contracts. Jerry Van Dellen seconded the motion. The motion passed.**

04-04-CRS02: 04-27	E Hemmi Rd	Alfred Reid Archeological Consulting
04-04-CRS02: 04-28	Lighthouse Mission	Equinox Archeological Consulting

**04-78 Rod Visser moved to make the California Creek DID project the top priority for the Cultural Resources Investigation grant. Cornie Timmermans seconded the motion. The motion passed.**

**04-79 Cornie Timmermans moved to approve sending a letter to Merle Jefferson in response to his water quality monitoring letter to the Dairy Federation. Jerry Van Dellen seconded the motion. The motion passed.**

December 9, 2004 Board meeting

**04-80 Cornie Timmermans moved that the minutes of the November 12, 2004 Board meeting be approved as mailed. Rod Visser seconded the motion. The motion passed.**



**04-81 Rod Visser moved to approve the Financial Report. Cornie Timmermans seconded the motion. The motion passed. Upon motion made and duly seconded, the Treasurer's Report was approved.**

**04-82**

The following voucher/warrants are approved for payment:

Nov 2004 - balance

Voucher (check) numbers	<u>12684</u>	through	<u>12696</u>	and totaling	<u>11,328.91</u>
Payroll check numbers:	<u>12697</u>	through	<u>12711</u>	and totaling	<u>18,615.13</u>
Voucher (check) numbers	<u>12712</u>			and totaling	<u>45.00</u>

December 2004

Voucher (check) numbers	<u>12713</u>	through	<u>12769</u>	and totaling	<u>90,940.93</u>
Payroll check numbers:	<u>12770</u>	through	<u>12783</u>	and totaling	<u>17,718.54</u>
Voucher (check) numbers	<u>12784</u>	through	<u>12786</u>	and totaling	<u>316.76</u>

**moved by Rod Visser. Cornie Timmermans seconded the motion. The motion passed.**

**04-83 Cornie Timmermans moved to approve and sign the small farm plan for Lynn Thordarson. Rod Visser seconded the motion. The motion passed.**

**04-84 Cornie Timmermans moved to ratify the list of CREP contracts. Rod Visser seconded the motion. The motion passed.**

04-04-CR02: 04-04	Roy	Hadaway
04-04-CR02: 04-19	Sally	Verry
04-04-CR02: 04-25	Sunrise Baptist Church	Gene Mulder

**04-85 Rod Visser moved that the Board ask Randy Kinley to resign and the District will send a letter to the Conservation Commission requesting that they vacate Randy Kinley's position due to lack of participation. Cornie Timmermans seconded the motion. The motion passed.**