

**WHATCOM CONSERVATION DISTRICT
Board of Supervisor Regular Meeting**

11:00 AM
May 28, 2019

MINUTES

Conference Room
6975 Hannegan Rd

CALL TO ORDER

Chair Davis called the meeting to order at 1:00 PM.

BOARD AND ADMINISTRATIVE STAFF PRESENT

Board Members

Larry Davis, Chair
Heather Christianson, Vice-Chair
Suzzi Snyder, Treasurer
Alan Chapman
Valeri Wade

Administrative Staff

George Boggs, Executive Director
Dawn Bekenyi, District Clerk/Auditor

PUBLIC HEARINGS

OPEN SESSION (In person or written)

Mr. Kaster provided comments on the March meeting minutes.

Comments to the Annual Plan of Work were put off until that agenda item was discussed

CONSENT AGENDA

It WAS MOVED BY CHRISTIANSON AND SECONDED BY SNYDAR TO APPROVE THE FOLLOWING CONSENT AGENDA ITEMS with Amendments to March 7, 2019 minutes. MOTION CARRIED (5-0).

1. Request approval of Minutes from April 18, 2019 meeting of the board with amendments.
2. Request approval of April 2019 Financial Reports.
3. Request ratification of April Accounts Paid as within FY2019 Budget.
4. Request authorization for the District Chair to enter into standard form CREP State Reimbursement Contracts with the following landowners: (none)
5. Request authorization for the District Chair to sign as approving the Moderate Farm plan for: (none)
6. Request authorization for the District Chair to enter into an Inter-local Agreement for Sharing of a Professional Engineer for the San Juan, Skagit, Whidbey Island and Whatcom CD Cluster.
7. Request authorization for the District Chair to enter into a Master Contract with the Washington State Conservation Commission.
8. Request authorization for the District Chair to enter into an Agreement amending the Current Agreement with the Lummi Nation to complete its Shellfish Enhancement Project in Lummi Bay.
9. Request authorization for the District Chair to enter into an Agreement with the Washington State Dept of Agriculture for \$6,000 to conduct collect crop data and enter the information into a geodatabase.
10. Request authorization to file the District's Annual Financial Report for calendar year 2018 with the State Auditor.

REGULAR BUSINESS AGENDA

Other Items

1. Election of District Officers.
It WAS MOVED BY SNYDAR, SECONDED BY CHAPMAN:
to elect the slate of Board Officers as stated below:
MOTION CARRIED (5-0)

Chair –

Nomination for Chair –

Discussion of interest.

AC nominated CHRISTIANSON for Chair. No other nominations. Single nomination.

Vice-Chair –

Suzzi Snyder is interested.

LD nominated SNYDAR for Vice-Chair. No other nominations. Single nomination.

Secretary/Treasurer –

Larry Davis is interested in serving.

AC nominated DAVIS for Secretary/Treasurer. No other nominations. Single nominations.

George informed the Board that there is the position of District Auditor. This is currently being filled by Dawn as there is alignment between duties she performs with those required of the District Auditor. Whether or not to confirm her in that role or replace with a Board meeting will be on the agenda for the next Board meeting.

2. Set Monthly Board meeting Time and Day.
Currently the meeting is scheduled for third Thursday of month from 1 pm until 4 pm. After discussion,
IT WAS MOVED BY CHAPMAN TO:
Set the monthly Board meeting to the Fourth Monday from 9:00 am until 12:00 noon.
SECONDED BY SNYDAR. MOTION CARRIED (5-0)

3. Ratify Current List of Projects Proposed to the Conservation Commission.
With short notice, the Conservation Commission made financial assistance to the District for the installation of water quality conservation practices. Staff responded by developing and submitting a list of producers in need of financial assistance who, in turn, were awarded funds. Staff asked that the Board ratify the list that was submitted to the Commission so that the projects could be completed. Corina Cheever (Livestock Team Leader) reviewed the projects with the Board. She also reported that any funds left over from these projects could be made available to producers who also needed financial assistance. Staff recommended that the Board authorize the Executive Director the authority to approve cost share agreements with those producers as there was not much time between the June 24th Board meeting and the end of the fiscal year. All funds had to be spent by June 30th.

As of May 2019 these projects have been awarded funding and will be completed by June 30, 2019:

Shellfish Program Funding	Natural Resource Investments Funding
<ul style="list-style-type: none"> • Sherm Polinder • Sandra Matheson • Kevin Dougherty • Rich Appel • Kevin Engelsma • Jeff and Suzzi Snyder • Jeff Rainey • Glen Laird 	<ul style="list-style-type: none"> • Art Vanderwaal • Larry Plagerman • Harold VanBerkum • Alan Systma

As of May 2019, these are the projects in the que. Some projects are awaiting funding before June if the projects are ready to go and don't require Cultural Resource Assessments. Other projects are in the que for the next biennium.

Shellfish Program Funding	Natural Resource Investments Funding
<ul style="list-style-type: none"> • Roger Blok • Ed Blok • Terry Lenssen • Elvin Kalsbeek • Scott James • Larry Stap • Jeb Miller • Gordon James <p>Next Biennium (not ranked)</p> <ul style="list-style-type: none"> • Dan Strachila • Marie Hegarty • Robert Kratzig • Paige Sullivan/Wagter • Harold Carbee • Tim Moore • Bud Vandyk • Robert Watson • Dustin and Lisa Lagerwey • Rod Vandehoef 	<ul style="list-style-type: none"> • Marc Bosscher • Cornie Vreugdenhil • Marvin Vreugdenhil • Terry Lenssen <p>Next Biennium (not ranked)</p> <ul style="list-style-type: none"> • Ken Maarhuis • Steve Vander Haak

IT WAS MOVED BY SNYDAR TO:

Approve ratify the list of cost share recipients and authorize Executive Director to approve new cost-share applications to utilize the funds before end of the fiscal year.

SECONDED BY DAVIS. MOTION CARRIED (4-0 – Snyder abstained)

Corina discussed development of the list of cost-share projects for the next fiscal year (2020). This would include reviewing the project ranking score sheet. It would be helpful to be able to terminate a cost share agreement if the recipient was not working in good faith to complete it promptly. It was recommended that a Board member join with Corina and Chris to review and make recommendations to changes in the ranking score sheet, District cost share policy. The list of projects remaining after the end of the current fiscal year would reviewed according with recommendations to be made to the Board at its June meeting.

IT WAS MOVED BY DAVIS TO:

Appoint Supervisor Chapman to the workgroup and charged it with developing recommendations for a revised District Cost share policy, ranking sheet and prioritized list of projects.

SECONDED BY CHRISTIANSON. MOTION CARRIED (5-0)

4. Approve Annual Plan of Work.

The Board discussed the draft Annual Plan of Work and considered the comments from the public. This included water quantity issues. Historically the Conservation District has not been involved in the water quantity matters. However, with the District's current personnel and community circumstances it was appropriate and timely to establish water conservation program.

IT WAS MOVED BY CHAPMAN TO:

Approve the annual plan of work for 2019-2020.

SECONDED BY SNYDAR. MOTION CARRIED (5-0)

5. Request authorization to develop funding requests to pursue water quantity activities consistent with the Annual Plan of Work.
There are resources to deal with these issues. Board desires the staff to pursue those resources.

Board agrees with the programs that were outlined.

6. Review/Approve 2019-2020 Budget.
George reviewed the budget and the variables for funds projected.

IT WAS MOVED BY CHAPMAN TO:

Approve the 2019-2020 Budget and submit to the Washington State Conservation Commission.

SECONDED BY WADE. MOTION CARRIED. (5-0)

7. Review/Approve Letter as a member of the Puget Sound Conservation District Caucus (PSCD Caucus).
Concern had been raised at the last meeting of the PSCG Caucus that the Conservation Commission's distribution of Conservation Technical Assistance (CTA) funds had perhaps not been as consistent with the proviso guiding distribution of the funds as it could or should have been. The Board felt strongly that the activities supported by those funds should have the most direct positive effect to protect salmon habitat and the Southern Resident Orca Whale as possible. While a decision had been made concerning half the money, it was felt that the balance could best spent through a competitive grant process. The Board expressed the desire that the Executive Director participate in the drafting of the letter from the PSCD Caucus to express firmly in as diplomatic a way as possible.

INTRODUCTION ITEMS

None.

COMMITTEE REPORTS, OTHER ITEMS AND BOARD MEMBER UPDATES

None.

Record of Board Actions.

19-26 IT WAS MOVED BY CHRISTIANSON AND SECONDED BY SNYDAR TO APPROVE THE CONSENT AGENDA ITEMS 1, 2, 3, 4 with Amended minutes from March 7, 2019. MOTION CARRIED (5-0).

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19-27 Election of Officers

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MOTION CARRIED (5-0)

Chair –

Nomination for Chair –

Discussion of interest.

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Larry Davis is interested in serving.

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19-28 IT WAS MOVED BY CHAPMAN TO:

Set the monthly Board meeting to the Fourth Monday from 9:00 am until 12:00 noon.

SECONDED BY SNYDAR. MOTION CARRIED (5-0)

19-29 IT WAS MOVED BY SNYDAR TO:

Approve ratify the list of cost share recipients and authorize Executive Director to approve new cost-share applications to utilize the funds before end of the fiscal year.

SECONDED BY DAVIS. MOTION CARRIED (4-0 – Snyder abstained)

19-30 IT WAS MOVED BY DAVIS TO:

Appoint Supervisor Chapman to the workgroup and charged it with developing recommendations for a revised District Cost share policy, ranking sheet and prioritized list of projects.

SECONDED BY CHRISTIANSON. MOTION CARRIED (5-0)

19-31 IT WAS MOVED BY DAVIS TO:

Adopt a list for approval of cost-share projects for funding/implementation by June 30, 2019.

SECONDED BY CHRISTIANSON. MOTION CARRIED (4-0 – Snyder abstained)

19-32 IT WAS MOVED BY CHAPMAN TO:

Approve the annual plan of work for 2019-2020.

SECONDED BY SNYDAR. MOTION CARRIED (5-0)

19-33 IT WAS MOVED BY CHAPMAN TO:

Approve the 2019-2020 Budget and submit to the Washington State Conservation Commission.

SECONDED BY WADE. MOTION CARRIED. (5-0)

Adjournment.

IT WAS MOVED BY SNYDAR TO:

to adjourn the meeting at 2:00 pm.

SECONDED BY CHAPMAN. MOTION CARRIED. (5-0)

There being no further business before the meeting, adjourned the meeting at 2:00 p.m.

The meeting adjourned at **2:00** p.m.

Dawn Bekenyi, District Auditor

Approved: _____