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Whatcom Conservation District • Board of Supervisors Meeting Agenda - For November 22, 2021 from 2:30 pm to 5:30 pm



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Agenda Item Submission Form

This is to submit an item for consideration on the next regular meeting of the Whatcom Conservation District Board

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Meeting ID: 853 6260 5561

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Board Meeting - Agenda Items: Rpt for Portal

Topic	Date	Time	Description	Owner	Desired Outcome
AGENDA ITEMS	11/22/21				
OPEN SESSION	11/22/21				
Public Comment	11/22/21		During open session, audience members can speak to the board on any issue not scheduled for public hearing. Each speaker should state his or her name for the record and will be given three minutes to address the board. Staff will keep track of time limits and inform speakers when they have thirty seconds left to conclude their comments.		
Consent Agenda	11/22/21				
Meeting Summaries	11/22/21				
Board Meeting Minutes - October 25, 2021	11/22/21		Request Approval of Meeting Summaries for October 25, 2021 meeting	Dawn Bekenyi	Request Board Action
Farm Plans & Cost-share Contracts	11/22/21				
Farm Plan Approval & Signature	11/22/21		Type 2 Farm Plan signature for Matthew and Christine Aamot who own 10 acres in Ferndale with a mixed livestock and orchard operation. The Aamots reached out to the WCD to request a farm plan with the county for a residential building permit. This farm plan is available in the office by appointment with Pauline Chiquet, farm planner, to review.	Pauline Chiquet	Request Board Action
WSCC Cost-share Project Approval - Rich Appel	11/22/21		This list was previously submitted in August for ranked projects and since then we have added numbers 9-12 to the list of clients requesting costshare from the WSCC Shellfish Program. Rich Appel was funded last month so his project is also requesting a signature. The Commission is doing another funding pull this month (Nov) and verified that our CPDS entries reflect this project list, and it does. Please approve this list of clients requesting costshare assistance.	Dakota Stranik	Request Board Action
Other Consent Agenda Items	11/22/21				
Contract Amendment Approval - WCPW PIC ILA Amendment No2	11/22/21		WCPW PIC ILA Amendment for Board approval. This amendment applies to the current WCPW ILA for the PIC program (Outreach/TA/FA). the Amendment increases the scope of work, extends the service delivery period to run through March 2023, and provides an additional \$296,000 to deliver project approved activities and services.	Corina Cheever	Consent Agenda
Presentation	11/22/21				
Topic	11/22/21				
Organizational Assessment	11/22/21		Report on the District Manager's preliminary organizational assessment	Brandy Reed, Heather Christianson	Provide information.
Business Agenda	11/22/21				
Financials	11/22/21				
Financial Report - October	11/22/21		Monthly financial report - Balance Sheet, Profit and Loss statement, Budget to Actual report	Brandy Reed, Dawn Bekenyi	Request Board Action
Checks, EFT & Deposits - October	11/22/21		Monthly check, electronic fund transfers, and deposits for Board approval	Brandy Reed, Dawn Bekenyi	Request Board Action
Contacts & Grants	11/22/21				
Agenda Amendment: Approve 2022 PIC ILA with Whatcom County Flood Control Zone District	11/22/21		We received the final contract this morning from Whatcom County. Since the contract needs our Board approval and signature before it can begin January 2022, please consider approving and signing this ILA today since our next Board meeting is not scheduled until Dec 27.	Corina Cheever	Request Board Action
Misc. Business Items & Updates	11/22/21				
Sick Leave Reserve Fund	11/22/21		Establish a Sick Leave Reserve using a portion of a former employee's sick leave balance, and make available Sick Leave Reserve funds when a WCD staff member has no personal sick leave balance and no additional leave is donated per the WCD Shared Leave policy.	Brandy Reed	Request Board Action

Paid Holidays - New Federal Holiday & Proposed New WCD Holidays	11/22/21	Three new categories of holiday are recommended for Board adoption - 1) June 19th (Juneteenth), a new federal holiday; 2) Two Unpaid Holidays for Reason of Faith or Conscience; 3) Early Office Closure holidays the day prior to the Thanksgiving / Christmas / New Year holidays.	Brandy Reed	Request Board Action
ED & Supervisor Reports	11/22/21			
General Activity Report	11/22/21			
Emergency Response - November Flood-related Assistance	11/22/21	Update on flood response and emergency services	Corina Cheever	Provide information.
2022 Supervisor Election Update	11/22/21	Update on the 2022 Board of Supervisors Election	Dawn Bekenyi	Provide information.
Staffing and Hiring Update	11/22/21	Update on staffing changes and associated hiring	Brandy Reed	Provide information.
WCD Strategic Plan Update	11/22/21	Proposal to update the WCD Long Range Plan which expires December 31, 2021	Brandy Reed	Request Board Direction
Agriculture Vision Statement	11/22/21	Recommendation for Board development of a WCD agricultural issue vision statement to guide discussions at the WC Ag Advisory Committee	Alan Chapman	Request Board Input
December Board Meeting Confirmation	11/22/21	Confirm the date of the December Board meeting.	Heather Christianson	Request Board Input