

Clerk of the Board

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BOARD MEMBERS

Heather Christianson, Chair

Suzzi Snyder, Vice-chair

Larry Davis, Secretary-Treasurer

Alan Chapman

Valeri Wade

**WHATCOM CONSERVATION DISTRICT BOARD OF SUPERVISORS**

**BOARD AGENDA**  
**FOR October 28, 2019**

MEMBERS OF OUR COMMUNITY WHO REQUIRE  
SPECIAL ASSISTANCE TO PARTICIPATE IN OUR  
MEETINGS ARE ASKED TO CONTACT OUR OFFICE AT  
LEAST 96 HOURS IN ADVANCE

AS A COURTESY TO ALL MEETING ATTENDEES  
CELLULAR PHONE USE IS PROHIBITED IN  
THE CONFERENCE ROOM

ACCESSIBLE PARKING IS AVAILABLE NEAR  
EITHER THE EAST OR WEST ENTRANCES

PLEASE VISIT US AT [WWW.WHATCOMCD.ORG](http://WWW.WHATCOMCD.ORG) FOR THE FOLLOWING:  
MINUTES TO PREVIOUS BOARD MEETINGS  
ANNUAL AND LONG-RANGE PLANS OF WORK  
POLICIES  
CONSERVATION PROGRAM INFORMATION & RESOURCES

**NEXT REGULAR BOARD MEETING**  
**MONDAY, NOVEMBER 25, 2019**

# **BOARD AGENDA**

## **REGULAR BOARD OF SUPERVISORS MEETING**

9:00 a.m. Monday, October 28, 2019

Conference Room

### **CALL TO ORDER**

### **ROLL CALL**

### **ANNOUNCEMENTS**

### **PUBLIC HEARINGS**

*Audience members who wish to address the council during a public hearing are asked to sign up at the back of the room before the meeting begins. The district chair will ask those who have signed up to come to the front of the room. Each speaker should state his or her name for the record and will be given three minutes to address the board. Staff will keep track of time limits and inform speakers when they have thirty seconds left to conclude their comments. When a large group of individuals supports the same position on an issue, we encourage the selection of one or two representatives to speak on behalf of the entire group. (Public comment applies to the items listed below)*

**None**

### **OPEN SESSION**

*During open session, audience members can speak to the board on any issue not scheduled for public hearing. Each speaker should state his or her name for the record and will be given three minutes to address the board. Staff will keep track of time limits and inform speakers when they have thirty seconds left to conclude their comments.*

### **CONSENT AGENDA**

*Items under this section of the agenda may be considered in a single motion. Supervisors have received and studied background material on all items. Committee review has taken place on these items, as indicated. Any member of the public, administrative staff, or board may ask that an item be considered separately.*

- 1. Request approval of Minutes from September 23, 2019 meeting of the board. [See here.](#)**
- 2. Request approval of September Financial Reports and ratification of Accounts Paid. [YTD Acct Balances Acct Transactions & Check Register here.](#)**
- 3. Request authorization for the District Chair to enter into standard form CREP State Reimbursement Contracts with the following landowners: [See here for list.](#) [Project information confidential under Section 1619 of the Food, Conservation, & Energy Act of 2008]**
- 4. Request authorization for the District Chair to sign as certifying a Dairy Nutrient Management Plan as implemented for the Kevin Engelsma dba Meadow Park #2 dairy. [See here.](#)**
- 5. Request reclassification of staff person with corresponding pay adjustment. [See here.](#)**

### **OTHER ITEMS**

- 1. Set date of Public Hearing to receive input on the date, time, place and manner of the next election to fill a supervisor's expiring term.** Staff recommend setting this to the November 25<sup>th</sup> regular meeting of the Board. This Public Hearing must be published in a local newspaper. [See here.](#)

2. **Confirming Quorum for November & December Board Meetings.** The November 25<sup>th</sup> meeting is the week of Thanksgiving. The December 23<sup>rd</sup> meeting is the week of Christmas. If Board members anticipate vacationing, entertaining family etc. then, the Board might consider resetting date(s) to ensure a full compliment.
3. **Consider Nominations for WACD Awards.** We have until November 1<sup>st</sup> to make nominations. [Staff recommendations here.](#) [Other information here.](#)
4. **Review Activities & timing for Long Range Program update and Rates & Charges.** [See here.](#)
5. **Review/Revise/Adopt/Reject Governance Culture Policies.** At the November 2018 retreat, the Board committed to review current District operating policies and consider those from the Spokane CD as recommended policies. Whatcom CD lacks a comprehensive, cohesive set of governance policies. Here are the links to [GC-1](#) and [GC-2](#) borrowed from the Spokane Conservation District as a starting place for Board Discussions. Review the Putting Policy Governance to Work – A Self-Help Guide pgs. 1-40 as a resource.
6. **Review Area Resolutions advancing to the December WACD Area meeting.** There are 24 resolutions. Ryan Baye, acting WACD Exec. Dir. said he intends to mail out Friday. If time permits, perhaps discussion could begin about elections? The balance of the resolutions would be discussed and positions developed at the November Board meeting. [Link to be provided when available]

#### **INTRODUCTION ITEMS**

*Board action will not be taken. The Board may accept these items for introduction (no action) in a single motion. Changes, in terms of committee assignment for example, may be made at this time.*

#### **COMMITTEE REPORTS, OTHER ITEMS AND BOARD MEMBER UPDATES**

#### **ADJOURN**