

Clerk of the Board

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BOARD MEMBERS

Heather Christianson, Chair

Suzzi Snyder, Vice-chair

Larry Davis, Secretary-Treasurer

Alan Chapman

Valeri Wade

WHATCOM CONSERVATION DISTRICT BOARD OF SUPERVISORS

BOARD AGENDA

FOR JUNE 24, 2019

MEMBERS OF OUR COMMUNITY WHO REQUIRE
SPECIAL ASSISTANCE TO PARTICIPATE IN OUR
MEETINGS ARE ASKED TO CONTACT OUR OFFICE AT
LEAST 96 HOURS IN ADVANCE

AS A COURTESY TO ALL MEETING ATTENDEES
CELLULAR PHONE USE IS PROHIBITED IN
THE CONFERENCE ROOM

ACCESSIBLE PARKING IS AVAILABLE NEAR
EITHER THE EAST OR WEST ENTRANCES

PLEASE VISIT US AT WWW.WHATCOMCD.ORG FOR THE FOLLOWING:
MINUTES TO PREVIOUS BOARD MEETINGS
ANNUAL AND LONG RANGE PLANS OF WORK
POLICIES
CONSERVATION PROGRAM INFORMATION & RESOURCES

NEXT REGULAR BOARD MEETING
THURSDAY, JULY 22, 2019

BOARD AGENDA

REGULAR BOARD OF SUPERVISORS MEETING

9:00 a.m. Monday, June 24, 2019

Conference Room

CALL TO ORDER

ROLL CALL

ANNOUNCEMENTS

PUBLIC HEARINGS

Audience members who wish to address the council during a public hearing are asked to sign up at the back of the room before the meeting begins. The district chair will ask those who have signed up to come to the front of the room. Each speaker should state his or her name for the record and will be given three minutes to address the board. Staff will keep track of time limits and inform speakers when they have thirty seconds left to conclude their comments. When a large group of individuals supports the same position on an issue, we encourage the selection of one or two representatives to speak on behalf of the entire group. (Public comment applies to the items listed below)

None

OPEN SESSION

During open session, audience members can speak to the board on any issue not scheduled for public hearing. Each speaker should state his or her name for the record and will be given three minutes to address the board. Staff will keep track of time limits and inform speakers when they have thirty seconds left to conclude their comments.

CONSENT AGENDA

Items under this section of the agenda may be considered in a single motion. Supervisors have received and studied background material on all items. Committee review has taken place on these items, as indicated. Any member of the public, administrative staff, or board may ask that an item be considered separately.

- 1. Request approval of Minutes from May 28, 2019 meeting of the board. [See here.](#)**
- 2. Request approval of May Financial Reports. [YTD Acct Balances](#) [Acct Transactions](#)**
- 3. Request ratification of May Accounts Paid. [Check Register.](#)**
- 4. Request authorization for the District Chair to enter into standard form CREP State Reimbursement Contracts with the following landowners: [NONE] [Supporting information confidential under Section 1619 of the Food, Conservation, & Energy Act of 2008]**
- 5. Request authorization for the District Chair to sign as approving the Moderate Farm plan for [NONE].**

OTHER ITEMS

- 1. Adopt Cost share Policy for FY 2020 and FY 2021, ranking sheet and approve ranked list of projects.** The workgroup met on June 20th. Here is the proposed [Cost share policy](#). Here is the proposed [ranking sheet](#). Staff will present the ranked list of cost share applications at the Board meeting.

2. **Request authorizations to promptly initiate and conduct Fishtrap Creek Habitat Improvement Project.** We received notice from the Dept. of Commerce of the 2020 Direct appropriation. ([See here](#)). There are a series of documents, declarations and contract to sign for which authorization must be afforded to the signatory. Additionally, the District must solicit proposals for design and construction. It would be helpful to have these in advance to avoid delay. This is not to say that the Board cannot reserve to itself these functions.

AUTHORIZED DISTRICT RESPRESENTATIVE	Activity
	Sign Contract Readiness Survey
	Sign LEED Certification Declaration
	Sign Contract between Dept. of Commerce & Whatcom CD
	Solicit Requests for Proposal(s) (RFPs) for Engineering Design, Modeling & Construction Oversight
	Select successful respondent to the RFP
	Sign contract(s) for provision of Engineering services

3. **Review District Auditor designation.** In 2000 the State Legislature established the role of District Auditor. There was quite a bit of overlap between that role and that of the District’s financial coordinator. It was also more than the what the District Treasurer was doing. The Board resolved that District’s financial coordinator serve as District Auditor. This Board may choose to reverse that. Here is a link to the [Board’s resolution](#) and [operative section](#) of the Revised Code of Washington.
4. **Review the Action Registers from the Commission facilitated meetings between the ED and certain Board members ([See here](#)) Whatcom CD’s November Advance (retreat).** Now that the District’s Board has been reconstituted and other time sensitive matters have been attended to, it is timely and appropriate to pick up where the Board left off. Objectives would be to update and prioritize the lists of action items; identify leads/teams; and set timelines for completion. [See here](#) for the session notes including the Action Agenda. [See here](#) for the presentation given at the “Advance”.

INTRODUCTION ITEMS

Board action will not be taken. The Board may accept these items for introduction (no action) in a single motion. Changes, in terms of committee assignment for example, may be made at this time.

COMMITTEE REPORTS, OTHER ITEMS AND BOARDMEMBER UPDATES

ADJOURN