

**WHATCOM CONSERVATION DISTRICT**

**REGULAR MEETING**  
**6:30 PM -- 10:00 PM -- Thursday, October 13, 2016**

<p style="text-align: center;"><b><u>ADDRESS</u></b></p> <p>6975 Hannegan Road          Lynden, Washington          98264-9620          (360) 526-2381 (VOICE)          (360) 354-4678 (FAX)</p>	<p style="text-align: center;"><b><u>NOTE:</u></b></p> <p>Persons with disabilities needing special accommodations should contact the Whatcom Conservation District office 10 days prior to the dates of this meeting. Efforts will be made to accommodate late requests.</p>
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**NOTICE OF POSSIBLE ADDITIONAL AGENDA ITEMS,  
 POSSIBLE CLOSED SESSIONS AND POSSIBLE PUBLIC TESTIMONY**

Additional action and informational agenda items may be added and acted upon during the course of the meeting in accordance with the administrative procedures of the Whatcom Conservation District. Furthermore, the Board may hold one or more executive sessions during the course of the meeting for any one or more of the purposes set forth at RCW 42.30.110 including, but not limited to: (1) the receipt and evaluation of complaints or charges brought against a District officer or employee, (2) the evaluation of the qualifications of an applicant for District employment or the review of the performance of a District employee, (3) the evaluation of the qualifications of a candidate for appointment to a vacant Board position, and (4) the discussion with legal counsel representing the District of matters relating to District enforcement actions or litigation or potential litigation to which the District or a Board member in his or her official capacity is, or is likely to become, a party.

<p style="text-align: center;"><b><u>AGENDA SCHEDULE</u></b></p> <p>All listed times are intended as a basic guide to the conduct of the meeting. Once the meeting begins, the times are subject to possible variance.</p>	<p style="text-align: center;"><b><u>PUBLIC COMMENT</u></b> (written or in-person)</p> <p>In-person comments will be limited to five minutes per speaker and limited to issues under the purview of the Whatcom Conservation District.</p>
<p style="text-align: center;"><b><u>CONSENT AGENDA</u></b></p> <p>One agenda item comprised of meeting minutes, routine reports and other typically non-controversial items not requiring discussion or independent action.</p>	<p style="text-align: center;"><b><u>GENERAL ADMINISTRATION</u></b></p> <p>Items that pertain to basic meeting functions that are not part of a Consent Agenda or on the Regular Agenda.</p>
<p style="text-align: center;"><b><u>FIRST READING</u></b></p> <p>Initial opportunity for board discussion of proposed new, amended or repealed policies.</p>	<p style="text-align: center;"><b><u>ADOPTION CONSIDERATION</u></b></p> <p>Board action on proposed new, amended or repealed policies, typically considered at the meeting following First Reading.</p>
<p><b><u>GENERAL ADMINISTRATION</u></b></p> <p>Items that pertain to basic meeting functions that are not part of a Consent Agenda or on the Regular Agenda.</p>	

<b>REGULAR MEETING</b> <b>Thursday, October 13, 2016</b>					
ITEM #	TIME	AGENDA SECTION TITLE	REQUESTOR/ FACILITATOR	ITEM TYPE	WORK PLAN LINK
	<b>6:30pm</b>	<b>GENERAL ADMINISTRATION</b>			
1	6:30	Call to Order	Larry Helm	Action	
2	6:30	Agenda Overview, Changes, Approval	Larry Helm	Info/Action	
3	<b>6:32</b>	<b>PUBLIC COMMENT (verbal/written)</b>	Larry Helm	Info	<b>CMTY ED &amp; OUTREACH</b>
	<b>6:40</b>	<b>CONSENT AGENDA</b>			
5a 5b 5c	<b>6:40</b>	<ul style="list-style-type: none"> <li>• Minutes of September 8, 2016 &amp; Sept 21, 2016 meetings</li> <li>• Monthly Financial Report</li> <li>• Monthly Account Payments Report</li> <li>• Approval of Employee Step Increase</li> </ul>	Larry Helm Dawn Bekenyi	Action	<b>DSTRCT OPS</b>
	<b>6:50</b>	<b>ACTION ITEMS</b>			
6a	6:50	Dairy Nutrient Management Plans (Approval and Certification)	George Boggs	Action	<b>WATER QUALITY &amp; WILDLIFE HABITAT</b>
	7:00	WSDA Nutrient Management Program – Tech Assistance Referral	George Boggs	Action	<b>WATER QUALITY &amp; WILDLIFE HABITAT</b>
6b	7:05	Livestock Plan and Cost-share Applications (Approval)	George Boggs	Action	<b>WATER QUALITY &amp; WILDLIFE HABITAT</b>
6c	7:15	CREP Plans (Approval)	George Boggs	Action	<b>WATER QUALITY &amp; WILDLIFE HABITAT</b>
6d	7:25	Approval of Sub-agreement with Washington Department of Fish & Wildlife (WDFW) for Services in Support of Regional Conservation Partnership Program (RCP) funding from NRCS	George Boggs Frank Corey	Action	<b>WATER QUALITY &amp; WILDLIFE HABITAT</b>
6e	7:35	Approval of Application for Funding From the National Fish & Wildlife Foundation Conservation Partners Program	George Boggs Frank Corey	Action	<b>WATER QUALITY &amp; WILDLIFE HABITAT</b>
6f	7:45	Approval of Whatcom County Inter-Local Agreement for Lake Whatcom Homeowner Incentive Program	George Boggs Frank Corey	Action	<b>WATER QUALITY &amp; WILDLIFE HABITAT</b>
6g	8:00	Approval of Water Quality Data Coordinator Position	George Boggs Nichole Embertson	Action	<b>WATER QUALITY &amp; WILDLIFE HABITAT</b>
6h	8:15	Employee Compensation & District Organization Chart	George Boggs Nichole Embertson	Action	<b>DSTRCT OPS</b>

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ITEM #	TIME	AGENDA SECTION TITLE	REQUESTOR/ FACILITATOR	ITEM TYPE	WORK PLAN LINK
6i	8:25	Approval of Public Notice to set meeting date for the Election Resolution in November	Dawn Bekenyi	Action	<b>DSTRCT OPS</b>
6j	8:30	Update Purchasing Policy to address Federal Leasing vs Purchasing	Dawn Bekenyi	Action	<b>DSTRCT OPS</b>
6k	8:35	Travel Policy – continued discussion	Theresa Sygitowicz	Discussion	<b>DSTRCT OPS</b>
	<b>8:40</b>	<b>REPORTS</b>			
6	8:40	Natural Resources Conservation Service	Alex Hall	Info	<b>DSTRCT OPS</b>
7	8:45	Supervisors	All	Info	<b>DSTRCT OPS CMT ED &amp; OUTREACH</b>
8	9:10	Executive Director	George Boggs	Info	<b>DSTRCT OPS CMTY ED &amp; OUTREACH</b>
9	<b>9:30</b>	<b>MEETING SUMMARY &amp; TARGETED ITEMS FOR NEXT MEETING AGENDA</b>	Larry Helm	Info	
	<b>9:30</b>	<b>ADJOURN</b>			