

**WHATCOM CONSERVATION DISTRICT**

**REGULAR MEETING**  
**Thursday, July 23, 2015**

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| <p><b><u>ADDRESS</u></b><br/>6975 Hannegan Road<br/>Lynden, Washington<br/>98264-9620<br/>(360) 526-2381 (VOICE)<br/>(360) 354-4678 (FAX)</p> | <p><b><u>NOTE:</u></b><br/>Persons with disabilities needing special accommodations should contact the Whatcom Conservation District office 10 days prior to the dates of this meeting. Efforts will be made to accommodate late requests.</p> |
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**NOTICE OF POSSIBLE ADDITIONAL AGENDA ITEMS,  
POSSIBLE CLOSED SESSIONS AND POSSIBLE PUBLIC TESTIMONY**

Additional action and informational agenda items may be added and acted upon during the course of the meeting in accordance with the administrative procedures of the Whatcom Conservation District. Furthermore, the Board may hold one or more executive sessions during the course of the meeting for any one or more of the purposes set forth at RCW 42.30.110 including, but not limited to: (1) the receipt and evaluation of complaints or charges brought against a District officer or employee, (2) the evaluation of the qualifications of an applicant for District employment or the review of the performance of a District employee, (3) the evaluation of the qualifications of a candidate for appointment to a vacant Board position, and (4) the discussion with legal counsel representing the District of matters relating to District enforcement actions or litigation or potential litigation to which the District or a Board member in his or her official capacity is, or is likely to become, a party.

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| <p><b><u>AGENDA SCHEDULE</u></b></p> <p>All listed times are intended as a basic guide to the conduct of the meeting. Once the meeting begins, the times are subject to possible variance.</p> | <p><b><u>PUBLIC COMMENT</u></b><br/>(written or in-person)</p> <p>In-person comments will be limited to five minutes per speaker and limited to issues under the purview of the Whatcom Conservation District.</p> |
| <p><b><u>GENERAL ADMINISTRATION</u></b></p> <p>Items that pertain to basic meeting functions that are not part of a Consent Agenda or on the Regular Agenda.</p>                               | <p><b><u>REGULAR AGENDA</u></b></p> <p>The Regular Agenda consists of routine matters that may be subject to discussion and are not considered for 'consent' action.</p>   |
| <p><b><u>FIRST READING</u></b></p> <p>Initial opportunity for board discussion of proposed new, amended or repealed policies.</p>  | <p><b><u>ADOPTION CONSIDERATION</u></b></p> <p>Board action on proposed new, amended or repealed policies, typically considered at the meeting following First Reading.</p>  |

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| ITEM #      | TIME                       | AGENDA SECTION TITLE   | REQUESTOR/<br>FACILITATOR                  | ITEM<br>TYPE                              | WORK<br>PLAN LINK                                       |
|-------------|----------------------------|--|--|---|---|
|             | <b>7:00pm</b>              | <b>GENERAL ADMINISTRATION</b>  |  |   |   |
| 1<br>2      | 7:00pm                     | <ul style="list-style-type: none"> <li>• Call to Order</li> <li>• Agenda Approval</li> </ul>   | Larry Davis<br>Larry Davis                 | Action<br>Info/Action                     |   |
| 3           | <b>7:05pm</b>              | <b>PUBLIC COMMENT</b>  | Larry Davis                                |   | <b>CMTY ED &amp;<br/>OUTREACH</b>                       |
|             | <b>7:15pm</b>              | <b>REPORTS</b>   |  |   |   |
| 4           | 7:15pm                     | Report by District Intern Ryan Sarhan on Fecal Coliform Study  | George Boggs                               | Info                                      | <b>WATER<br/>QUALITY &amp;<br/>WILDLIFE<br/>HABITAT</b> |
| 5           | 7:35pm                     | Alex Hall, NRCS  | Alex Hall                                  | Info                                      | <b>DISTRICT<br/>OPERATIONS</b>                          |
|             | <b>7:35pm</b>              | <b>GENERAL ADMINISTRATION</b>  |  |   |   |
| 4           | <b>7:35pm</b>              | <b>MINUTES</b><br>Consideration and Approval of Minutes of June 2015 Meeting   | Larry Davis                                | Action                                    | <b>DISTRICT<br/>OPERATIONS</b>                          |
|             | <b>7:37pm</b>              | <b>FINANCIAL REPORTS</b>   |  |   |   |
| 5<br>6<br>7 | 7:37pm<br>7:38pm<br>7:39pm | <ul style="list-style-type: none"> <li>• Presentation and Approval Consideration of Financial Report</li> <li>• Presentation and Approval of Account Payments</li> <li>• Biennial Budget Update and District Implications</li> </ul> | Larry Davis<br>Larry Davis<br>George Boggs | Info/Action<br>Info/Action<br>Info/Action | <b>DISTRICT<br/>OPERATIONS</b>                          |

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|--------------------|--------------------------------------|---|---------------------------|--------------|---|
|                    | <b>7:40pm</b>                        | <b>PLANS AND CONTRACTS CONSIDERATION</b>  |                           |              |   |
| 8<br>9<br>10<br>11 | 7:40pm<br>7:43pm<br>7:45pm<br>7:50pm | A. Dairy Nutrient Management Plans<br>B. Farm Plans<br>C. CREP Maintenance Agreements<br>D. Other<br>1. Washington Department of Fish and Wildlife Aquatic Lands Enhancement Account (ALEA) Grant Agreement – approve contract and sign authorized signatures form<br>2. Washington State Conservation Commission –<br>a. Sign Authorized Signatures Form for FY 2016<br>b. Approve FY 16 & 17 Cost-share Rate Policy<br>c. Approve Scope of Work<br>1. CREP Technical Assistance<br>2. Implementation<br>3. Livestock<br>d. Approve Basic Funding Allocation<br>3. Washington Conservation Society – renew Inter-Local Agreement & authorize payment of dues | George Boggs              | Info/Action  | <b>WATER QUALITY &amp; WILDLIFE HABITAT</b> |
| 12                 | <b>8:00pm</b>                        | <b>EMPLOYEE MATTERS</b><br>A. Approve Step Increase - Embertson   |                           |              |   |
|                    | <b>8:05pm</b>                        | <b>POLICY ADOPTION CONSIDERATION</b>  |                           |              |   |
| 13                 | 8:05pm                               | Creating a policy/procedure for considering and adopting policies   | Larry Davis               | Action       | <b>DISTRICT OPERATIONS</b>                  |
|                    | <b>8:15pm</b>                        | <b>FIRST READING</b>  |                           |              |   |
| 14                 | 8:15pm                               | Creating a policy for the Associate Supervisor position   | Larry Davis               | Info/Action  | <b>DISTRICT OPERATIONS</b>                  |

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|    |               |   |  |             | <b>&amp;<br/>CMTY ED &amp;<br/>OUTREACH</b>                             |
| 15 | 8:25pm        | Creating a policy relating to Consent Agendas   | Larry Davis                                    | Info/Action | <b>DISTRICT<br/>OPERATIONS</b>  |
| 17 | 8:35pm        | <b>REPORTS</b><br><br><ul style="list-style-type: none"> <li>• Supervisors</li> <li>• District Manager</li> </ul> | Larry Davis<br><br>Members<br><br>George Boggs | Info        | <b>DISTRICT<br/>OPERATIONS<br/>&amp;<br/>CMTY ED &amp;<br/>OUTREACH</b> |
| 18 | <b>9:10pm</b> | <b>MEETING SUMMARY &amp;<br/>INITIAL ITEMS FOR NEXT MEETING AGENDA</b>  | Larry Davis                                    | Info        | <b>DISTRICT<br/>OPERATIONS</b>  |
| 19 | <b>9:15pm</b> | <b>ADJOURN</b>  | Larry Davis                                    | Action      |   |