

2014 Board Resolutions

January 9, 2014 Board meeting

- 14-1** Larry Helm moved to set agenda item number one for public comments with the understanding that generally up to 5 minutes would be allotted per comment or as time allows per Chair discretion for administrative reasons. Larry Davis seconded the motion. The motion passed.
- 14-2** Larry Helm moved that the minutes of the December 12, 2013 Board meeting be approved as mailed. Terry Lenssen seconded the motion. The motion passed.
- 14-3** Larry Helm moved to approve the Financial Report. Dick Yoder seconded the motion. The motion passed. Upon motion made and duly seconded, the Treasurer's Report was approved.

14-4

The following voucher/warrants and EFTs are approved for payment:

| | | | | | |
|-------------------------|--------------|---------|--------------|--------------|------------------|
| Dec 2013 - balance | | | | | |
| Voucher (check) numbers | <u>21112</u> | through | <u>21122</u> | and totaling | <u>15,180.33</u> |
| Payroll check numbers: | <u>21123</u> | through | <u>21138</u> | and totaling | <u>29,854.73</u> |
| January 2014 | | | | | |
| Voucher (check) numbers | <u>21139</u> | through | <u>21168</u> | and totaling | <u>35,923.03</u> |
| Payroll check numbers: | <u>21169</u> | through | <u>21182</u> | and totaling | <u>28,847.32</u> |

Moved by Larry Helm. Dick Yoder seconded the motion. The motion passed.

- 14-5** Terry Lenssen moved to approve the Critical Areas Ordinance Conservation Farm Plan for:
- 5 Elements Farm – Michael & Deborah DeGolyer.
- Larry Helm seconded the motion. The motion passed.
- 14-6** Larry Davis moved that the Whatcom Conservation District Board endorse the concept of forming a single legal entity which could represent farmers' collective interests relative to water quality and quantity. Terry Lenssen seconded motion. The motion passed.

February 13, 2014 Board meeting

- 14-07** Larry Helm moved to correct the December 2013 board meeting minutes as reflected above. Larry Davis seconded the motion. The motion passed.
- 14-08** Larry Helm moved that the minutes of the January 9, 2014 Board meeting be approved as mailed. Dick Yoder seconded the motion. The motion passed.
- 14-09** Larry Helm moved to approve the Financial Report. Dick Yoder seconded the motion. The motion passed. Upon motion made and duly seconded, the Treasurer's Report was approved.
- 14-10**

The following voucher/warrants are approved for payment:

Jan 2014 - balance

| | | | | | |
|-------------------------|--------------|---------|--------------|--------------|------------------|
| Voucher (check) numbers | <u>21183</u> | through | <u>21192</u> | and totaling | <u>18,045.88</u> |
| Payroll check numbers: | <u>21193</u> | through | <u>21207</u> | and totaling | <u>29,350.50</u> |
| February 2014 | | | | | |
| Voucher (check) numbers | <u>21208</u> | through | <u>21247</u> | and totaling | <u>83,136.42</u> |
| Payroll check numbers: | <u>21248</u> | through | <u>21261</u> | and totaling | <u>28,591.06</u> |

Moved by Larry Helm. Dick Yoder seconded the motion. The motion passed.

14-11 Larry Helm moved to approve the Dairy Nutrient Management Plan for:

- **Aaron Lancaster #2.**

Larry Davis seconded the motion. The motion passed.

14-12 Larry Helm moved to certify the Dairy Nutrient Management Plan for:

- **Chad Postma.**

Dick Yoder seconded the motion. The motion passed.

14-13 Larry Helm moved to approve the EPA Birch Bay Project cost-share application for Carl Obermeier for \$340. Larry Davis seconded the motion. The motion passed.

14-14 Larry Helm moved to approve the EPA Birch Bay Project cost-share application for Jeff Sprecher for \$4,750. Terry Lenssen seconded the motion. The motion passed.

14-15 Dick Yoder moved to publish in the paper as soon as possible the RFQ for Architectural Services for a planned remodel/addition to the District's facility. Terry Lenssen seconded the motion. The motion passed.

14-16 Larry Helm moved to approve the Crop Location Map contract for \$6,000 with the WA State Department of Agriculture. Dick Yoder seconded the motion. The motion passed.

14-17 Larry Davis moved to authorize the Executive Director to replace the Resource Technician. Larry Helm seconded the motion. The motion passed.

March 13, 2014 Board meeting

14-18 Larry Helm moved that the minutes of the February 13, 2014 Board meeting be approved as mailed. Dick Yoder seconded the motion. The motion passed.

14-19 Larry Helm moved to approve the Financial Report. Larry Davis seconded the motion. The motion passed. Upon motion made and duly seconded, the Treasurer's Report was approved.

14-20

The following voucher/warrants are approved for payment:

Feb 2014 - balance

| | | | | | |
|-------------------------|--------------|---------|--------------|--------------|------------------|
| Voucher (check) numbers | <u>21262</u> | through | <u>21274</u> | and totaling | <u>4,018.06</u> |
| Payroll check numbers: | <u>21275</u> | through | <u>21289</u> | and totaling | <u>29,469.20</u> |

March 2014

| | | | | | |
|-------------------------|--------------|---------|--------------|--------------|------------------|
| Voucher (check) numbers | <u>21290</u> | through | <u>21311</u> | and totaling | <u>21,626.35</u> |
| Payroll check numbers: | <u>21312</u> | through | <u>21325</u> | and totaling | <u>29,262.84</u> |

Moved by Larry Davis. Larry Helm seconded the motion. The motion passed.

- 14-21 Larry Davis moved to approve the Critical Areas Ordinance Conservation Farm Plan for:
- JNK Llama Farm – Niki and Jeff Kuklenski.
- Dick Yoder seconded the motion. The motion passed.
- 14-22 Dick Yoder moved to renew the contract with Golden Eagle Cleaning Company for janitorial services at the same terms of \$525 per month for another year. Terry Lenssen seconded the motion. The motion passed.
- 14-23 Larry Helm moved to approve an education/outreach communication person match opportunity for a maximum of \$35,000 per agency for a year. Larry Davis seconded the motion. The motion passed.

April 10, 2014 Board meeting

- 14-24 Larry Helm moved that the minutes of the March 13, 2014 Board meeting be approved as mailed. Larry Davis seconded the motion. The motion passed.
- 14-25 Larry Helm moved to approve the Financial Report. Larry Davis seconded the motion. The motion passed. Upon motion made and duly seconded, the Treasurer's Report was approved.

14-26

The following voucher/warrants are approved for payment:

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|-------------------------|--------------|---------|--------------|--------------|------------------|
| March 2014 - balance | | | | | |
| Voucher (check) numbers | <u>21326</u> | through | <u>21345</u> | and totaling | <u>13,705.44</u> |
| Payroll check numbers: | <u>21346</u> | through | <u>21360</u> | and totaling | <u>29,963.60</u> |
| April 2014 | | | | | |
| Voucher (check) numbers | <u>21361</u> | through | <u>21382</u> | and totaling | <u>21,971.91</u> |
| Payroll check numbers: | <u>21383</u> | through | <u>21396</u> | and totaling | <u>29,364.53</u> |

Moved by Larry Davis. Larry Helm seconded the motion. The motion passed.

- 14-27 Larry Helm moved to approve the Dairy Nutrient Management Plan Update for:
- JV Dairy (Jeremy Visser - operator) – (Jay & Debbie DeJong farm owner).
- Larry Davis seconded the motion. The motion passed.
- 14-28 Terry Lenssen moved to approve the Critical Areas Ordinance Conservation Farm Plan for:
- Ron & Sally Postma Rentals – Rick Feddema (farm operator).
- Larry Helm seconded the motion. The motion passed.
- 14-29 Larry Helm moved to approve the EPA Birch Bay Project cost-share application for Calvin & Taryn Cardwell for \$4,990. Larry Davis seconded the motion. The motion passed.
- 14-30 Larry Davis moved to delegate authority to the District Chair and Executive Director to interview select an appropriate architect firm and negotiate a contract to be brought to the Board for review and approval. Terry Lenssen seconded the motion. The motion passed.
- 14-31 Terry Lenssen moved to direct George Boggs to carry the message to the Local Work Group to place more emphasis on storage improvements, including new storage, pond

covers, and improvements to existing storage facilities with an increase in the current cap for storage to \$100,000. Larry Helm seconded the motion. The motion passed.

April 22, 2014 Special meeting

14-32 Larry Helm moved to accept the building committee's recommendation and hire Zervas to proceed with Phase 1 Planning (needs assessment) for the building remodel for the agreed upon not to exceed fee of \$15,180.00. Dick Yoder seconded the motion. The motion passed.

May 8, 2014 Board meeting

14-33 Larry Helm moved that the minutes of the April 10, 2014 Board meeting and April 22, 2014 Special Meeting be approved as mailed. Terry Lenssen seconded the motion. The motion passed.

14-34 Larry Davis moved to approve the Financial Report. Larry Helm seconded the motion. The motion passed. Upon motion made and duly seconded, the Treasurer's Report was approved.

14-35

The following voucher/warrants are approved for payment:

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|-------------------------|--------------|---------|--------------|--------------|------------------|
| April 2014 - balance | | | | | |
| Voucher (check) numbers | <u>21397</u> | through | <u>21412</u> | and totaling | <u>21,296.15</u> |
| Payroll check numbers: | <u>21413</u> | through | <u>21428</u> | and totaling | <u>30,680.02</u> |
| May 2014 | | | | | |
| Voucher (check) numbers | <u>21429</u> | through | <u>21455</u> | and totaling | <u>36,900.67</u> |
| Payroll check numbers: | <u>21456</u> | through | <u>21468</u> | and totaling | <u>27,616.02</u> |

Moved by Larry Davis. Larry Helm seconded the motion. The motion passed.

14-36 Larry Davis moved to certify the Dairy Nutrient Management Plan for:

- **JV Dairy (Jeremy Visser).**

Dick Yoder seconded the motion. The motion passed.

14-37 Larry Davis moved to approve the Critical Areas Ordinance Conservation Farm Plan for:

- **Lidder Enterprises.**

Terry Lenssen seconded the motion. The motion passed.

14-38 Larry Helm moved to approve the EPA Birch Bay Project cost-share application for John Butler for 100% up to \$7,812 for septic tank repairs. Terry Lenssen seconded the motion. The motion passed.

14-39 Larry Helm moved to approve and sign the Annual Questionnaire for Accountability (Schedule 22) as completed by the committee. Larry Davis seconded the motion. The motion passed.

14-40 Larry Davis moved that the Whatcom Conservation District recommends that the Washington State Conservation Commission keep the current election process as is. Dick Yoder seconded the motion. The motion passed.

May 20, 2014 Special meeting

14-41 Larry Davis moved to approve and adopt the Annual Plan of Work for FY 2015 (July 1, 2014 – June 30, 2015) as revised. Larry Helm seconded the motion. The motion passed.

June 12, 2014 Board meeting

14-42 Larry Helm moved that the minutes of the May 8, 2014 Board meeting and May 20, 2014 Special Meeting be approved as mailed. Dan Heeringa seconded the motion. The motion passed.

14-43 Larry Helm moved to approve the Financial Report. Dan Heeringa seconded the motion. The motion passed. Upon motion made and duly seconded, the Treasurer's Report was approved.

14-44

The following voucher/warrants are approved for payment:

May 2014 - balance

| | | | | | |
|-------------------------|--------------|---------|--------------|--------------|------------------|
| Voucher (check) numbers | <u>21469</u> | through | <u>21504</u> | and totaling | <u>36,221.00</u> |
| Payroll check numbers: | <u>21505</u> | through | <u>21519</u> | and totaling | <u>28,853.01</u> |

June 2014

| | | | | | |
|-------------------------|--------------|---------|--------------|--------------|------------------|
| Voucher (check) numbers | <u>21520</u> | through | <u>21543</u> | and totaling | <u>48,106.01</u> |
| Payroll check numbers: | <u>21544</u> | through | <u>21556</u> | and totaling | <u>27,888.98</u> |

Moved by Larry Helm. Dan Heeringa seconded the motion. The motion passed.

14-45 Larry Helm moved to wait on election of officers until all Board members were present. Dan Heeringa seconded the motion. The motion passed.

14-46 Larry Helm moved to approve and sign the proposed financial settlement agreement with Frontier Communications regarding the complaint for damages due to communication line trespass put in by Verizon in the amount of \$35,685.00, which includes proposed costs for parking lot repairs. Dan Heeringa seconded the motion. The motion passed.

14-47 Larry Helm moved to approve the payroll step increase for Nichole Embertson from Band D1 Step 4 to D1 Step 5, effective July 1, 2014. Dan Heeringa seconded the motion. The motion passed.

14-48 Larry Helm moved to have the historical photos and slides professionally digitally scanned for archiving for an estimated \$770. Dan Heeringa seconded the motion. The motion passed.

14-49 Larry Helm moved to approve Resolution 14-01 Whatcom Conservation District WSCC Cost-share Policy as approved in 2013. Dan Heeringa seconded the motion. The motion passed.

14-50 Larry Helm moved to approve the District Credit Card Limit increase to \$1,500 for Andrew Phay. Dan Heeringa seconded the motion. The motion passed.

14-51 Larry Helm moved to award \$100 and present an award to Terry Lenssen for honorarium for his years of service to the Board. Dan Heeringa seconded the motion. The motion passed.

July 2014, Board meeting was cancelled

August 14, 2014 Board meeting

14-52 Dick Yoder moved that the minutes of the June 12, 2014 Board meeting be approved as mailed. Larry Helm seconded the motion. The motion passed.

14-53 Larry Davis moved to approve the Financial Report. Dick Yoder seconded the motion. The motion passed. Upon motion made and duly seconded, the Treasurer's Report was approved.

14-54

The following voucher/warrants are approved for payment:

June 2014 - balance

| | | | | | |
|-------------------------|--------------|---------|--------------|--------------|------------------|
| Voucher (check) numbers | <u>21557</u> | through | <u>21570</u> | and totaling | <u>3,041.87</u> |
| Payroll check numbers: | <u>21571</u> | through | <u>21584</u> | and totaling | <u>28,558.23</u> |

July 2014

| | | | | | |
|-------------------------|--------------|---------|--------------|--------------|-------------------|
| Voucher (check) numbers | <u>21585</u> | through | <u>21661</u> | and totaling | <u>147,392.15</u> |
| Payroll check numbers: | <u>21662</u> | through | <u>21674</u> | and totaling | <u>28,276.45</u> |
| Voucher (check) numbers | <u>21675</u> | through | <u>21712</u> | and totaling | <u>42,398.43</u> |
| Payroll check numbers: | <u>21713</u> | through | <u>21725</u> | and totaling | <u>28,697.92</u> |

August 2014

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|-------------------------|--------------|---------|--------------|--------------|------------------|
| Voucher (check) numbers | <u>21726</u> | through | <u>21743</u> | and totaling | <u>46,466.67</u> |
| Payroll check numbers: | <u>21744</u> | through | <u>21757</u> | and totaling | <u>28,167.79</u> |

Moved by Larry Davis. Larry Helm seconded the motion. The motion passed.

Chair –

14-55 Larry Helm nominated Joe Heller as Chair. Larry Davis seconded the motion. The motion passed.

There were no further nominations for Chair. The Board closed the nominations for Chair. The Board voted. Joe Heller was unanimously re-elected as Chair.

Vice-Chair –

14-56 Dick Yoder nominated Larry Helm as Vice-Chair. Larry Davis seconded the motion. The motion passed.

Larry Helm spoke to the position. There were no further nominations for Vice-Chair. The Board voted on the nomination. Larry Helm was unanimously elected as Vice-Chair.

Secretary/Treasurer –

14-57 Larry Helm nominated Larry Davis as Secretary/Treasurer. Dick Yoder seconded the motion. The motion passed.

There were no further nominations for Secretary/Treasurer. The Board voted on the nomination. Larry Davis was unanimously re-elected as Secretary/Treasurer.

14-58 Larry Helm moved to approve and sign the contract agreement with the Ag District Coalition. Larry Davis seconded the motion. The motion passed. 2 for 1 against.

- 14-59 Larry Helm moved to authorize payment of the WACD Dues in the amount of \$4,560. Dick Yoder seconded the motion. The motion passed.
- 14-60 Larry Helm moved that the Whatcom Conservation District sign a Memorandum of Understanding with the Washington Conservation Society, designating Larry Davis as the District's representative and pay annual dues of \$150. Larry Davis seconded the motion. The motion passed.
- 14-61 Larry Helm moved to approve the Critical Areas Ordinance Conservation Farm Plan for:
- Javier Lopez Blueberry Farm.
- Dick Yoder seconded the motion. The motion passed.
- 14-62 Larry Helm moved to ratify the CREP maintenance contracts provided by Emily Hirsch for:
- Steve Graham & Ebba Krarup – 14-04-CS:14-08
 - James & Julie Fegel – 14-04-CS:14-09
- Larry Helm moved to ratify the CREP maintenance contracts provided by Frank Corey for:
- James & Norine Amend – 14-04-CS:14-19
 - Dale Dougherty – 14-04-CS:14-20
 - Steven Nicholaas – 14-04-CS:14-21
 - Judy McCormack – 14-04-CS:14-22
- Larry Helm moved to ratify the CREP maintenance contracts provided by Wayne Chaudiere for:
- William & Vickie Blacklidge – 14-04-CS:14-01
 - Leonard Kilmer – 14-04-CS:14-06
 - Duck Pond Trust (Jacob Locker) – 14-04-CS:14-03
 - Virgil Trust (Jacob Locker) – 14-04-CS:14-04
 - Travis & Kara Millhollin – 14-04-CS:14-07
 - Aaron Peterson & Sony Nawaz Soomro – 14-04-CS:14-05
 - Dianne Wyngaert – 14-04-CS:14-11
- Dick Yoder seconded the motion. The motion passed.
- 14-63 Dick Yoder moved to approve the CREP PIP loan with Lyle Bronkema for \$6,036.40. Larry Helm seconded the motion. The motion passed.
- 14-64 Dick Yoder moved to approve the EPA Birch Bay Project cost-share applications for
- Dave & Thea Kleiber - property at Fingalson Creek/Terrell Creek
 - Cherry Myers - property adjacent to Terrell Creek
- for 100% of the cost but not exceeding \$10,000 for each septic tank repair. Larry Helm seconded the motion. The motion passed.
- 14-65 Larry Helm moved to authorize hiring Aneka Singlaub (Sweeney) as the Education/Outreach Coordinator at Band C1 Step 4 with medical/dental for her and her family, retirement and leave pursuant to the Personnel Manual. Dick Yoder seconded the motion. The motion passed.
- 14-66 Larry Helm moved to hire Brandi Hutton half-time at Band B1 Step 1 with medical/dental benefits for employee only and retirement as per the Personnel Manual. Larry Davis seconded the motion. The motion passed.
- 14-67 Dick Yoder moved to approve the WSCC Shellfish Cost-share Projects as on the Whatcom Conservation District's August ranking list and submit all projects with 140 and more points to the Washington State Conservation Commission for consideration for funding. Larry Helm seconded the motion. The motion passed.

14-68 Larry Helm moved that due to economic considerations, staffing needs and building limitations, the District should to decline to accept anticipated terms of its building lease to USDA. Larry Davis seconded the motion. The motion passed.

September 11, 2012 Board meeting

14-69 Larry Helm moved that the minutes of the August 14, 2014 Board meeting be approved as mailed. Dick Yoder seconded the motion. The motion passed.

14-70 Larry Davis moved to approve the Financial Report. Dick Yoder seconded the motion. The motion passed. Upon motion made and duly seconded, the Treasurer's Report was approved.

14-71

The following voucher/warrants are approved for payment:

Aug 2014 - balance

| | | | | | |
|-------------------------|--------------|---------|--------------|--------------|-----------------|
| Voucher (check) numbers | <u>21758</u> | through | <u>21763</u> | and totaling | <u>5,022.02</u> |
|-------------------------|--------------|---------|--------------|--------------|-----------------|

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|------------------------|--------------|---------|--------------|--------------|------------------|
| Payroll check numbers: | <u>21764</u> | through | <u>21779</u> | and totaling | <u>29,122.94</u> |
|------------------------|--------------|---------|--------------|--------------|------------------|

September 2014

| | | | | | |
|-------------------------|--------------|---------|--------------|--------------|------------------|
| Voucher (check) numbers | <u>21780</u> | through | <u>21814</u> | and totaling | <u>54,388.91</u> |
|-------------------------|--------------|---------|--------------|--------------|------------------|

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|------------------------|--------------|---------|--------------|--------------|------------------|
| Payroll check numbers: | <u>21815</u> | through | <u>21830</u> | and totaling | <u>31,039.32</u> |
|------------------------|--------------|---------|--------------|--------------|------------------|

Moved by Larry Davis. Larry Helm seconded the motion. The motion passed.

14-72 Larry Helm moved to approve the Small Farm Conservation Farm Plan for:

- Dave and Kim Sauter.

Larry Davis seconded the motion. The motion passed.

14-73 Larry Helm moved to ratify the CREP maintenance contracts provided by Emily Hirsch for:

- Cindy Hollinsworth – 14-04-CS:14-11
- Elvin Kalsbeek – 14-04-CS:14-15
- Darlene St. Pierre – 14-04-CS:14-14
- Gwen & Steve Wittwer – 14-04-CS:14-13

Further, to ratify the CREP maintenance contract provided by Wayne Chaudiere for:

- Brent Cowden – 14-04-CS:14-16

Further, to ratify the CREP maintenance contract provided by Frank Corey for:

- Kathy Varner – 14-04-CS:14-23

Larry Davis seconded the motion. The motion passed.

14-74 Larry Helm moved to accept funding from the Washington State Conservation Commission Shellfish Cost-share for projects that were ranked with 140 points or higher and decline funding for the project ranked at 90 points. Dick Yoder seconded the motion. The motion passed.

14-75 Larry Davis stated that the WSCC asked Conservation District Boards to rank local cost-share projects according to priority and a matrix to do that was developed by our District. The projects have been reviewed and ranked and submitted to the Commission for funding consideration. Larry Davis moved that the Board request that the Commission honor the list in the order that they were ranked and provide funding accordingly. If the Commission is unable to do so, the Board will respectfully decline accepting funding for any projects with lesser environmental benefit scoring. Larry Helm seconded the motion. The motion passed.

- 14-76 Larry Davis authorized Joe Heller, Chair, to enter into cost-share agreements with landowners using the standard contract agreement for shellfish cost-share program participants funded in order of priority as ranked by the Whatcom Conservation District. Dick Yoder seconded the motion. The motion passed.
- 14-77 Larry Helm moved that the Conservation District enter into a cooperator agreement to participate in the Edge of Field Testing Study and hold harmless the cooperator for cost in excess of what NRCS will reimburse. Dick Yoder seconded the motion. The motion passed.
- 14-78 Larry Helm moved to increase the budget to have the historical photos and slides professionally digitally scanned for archiving for an estimated \$1,738. Dick Yoder seconded the motion. The motion passed.

October 9, 2014 Board meeting

- 14-79 Larry Helm moved that the minutes of the September 11, 2014 Board meeting be approved as mailed. Larry Davis seconded the motion. The motion passed.
- 14-80 Larry Helm moved to approve the Financial Report. Larry Davis seconded the motion. The motion passed. Upon motion made and duly seconded, the Treasurer's Report was approved.

14-81

The following voucher/warrants are approved for payment:

| | | | | | |
|-------------------------|--------------|---------|--------------|--------------|------------------|
| Sept 14 - balance | | | | | |
| Voucher (check) numbers | <u>21831</u> | through | <u>21851</u> | and totaling | <u>13,420.37</u> |
| Payroll check numbers: | <u>21852</u> | through | <u>21868</u> | and totaling | <u>30,395.77</u> |
| October 2014 | | | | | |
| Voucher (check) numbers | <u>21869</u> | through | <u>21891</u> | and totaling | <u>84,336.71</u> |
| Payroll check numbers: | <u>21892</u> | through | <u>21907</u> | and totaling | <u>31,302.36</u> |

Moved by Larry Davis. Larry Helm seconded the motion. The motion passed.

- 14-82 Larry Helm moved to approve the Critical Areas Ordinance Conservation Farm Plan for:
- Qihe Mushroom Farm.
- Larry Davis seconded the motion. The motion passed.
- 14-83 Larry Helm moved to ratify the CREP maintenance contracts provided by Emily Hirsch for:
- Donald Anderson & Suzanne Averre – 14-04-CS:14-24
 - Dan & Susan Bridgman – 14-04-CS:14-17
 - Eric Jacoby – 14-04-CS:14-18
- Dick Yoder seconded the motion. The motion passed.
- 14-84 Larry Davis moved to rehire Corina Cheever as a farm planner at C1 Step1 with the standard benefits starting October 20, 2014. Dick Yoder seconded the motion. The motion passed.
- 14-85 Larry Davis moved that the Whatcom Conservation District send a letter to Governor Inslee and our legislators asking to recover the 15% proposed budget cut and fund the entire budget request for the Washington State Conservation Commission. Larry Helm seconded the motion. The motion passed.

November 13, 2014 Board meeting

14-86 Dick Yoder moved that the minutes of the October 9, 2014 Board meeting be approved as mailed. Larry Helm seconded the motion. The motion passed.

14-87 Larry Davis moved to approve the Financial Report. Larry Helm seconded the motion. The motion passed. Upon motion made and duly seconded, the Treasurer's Report was approved.

14-88

The following voucher/warrants are approved for payment:

| | | | | | |
|-------------------------|--------------|---------|--------------|--------------|--------------------|
| Oct 2014 - balance | | | | | |
| Voucher (check) numbers | <u>21908</u> | through | <u>21945</u> | and totaling | <u>\$42,100.28</u> |
| Payroll check numbers: | <u>21946</u> | through | <u>21963</u> | and totaling | <u>33,882.79</u> |
| November 2014 | | | | | |
| Voucher (check) numbers | <u>21964</u> | through | <u>21983</u> | and totaling | <u>40,549.45</u> |
| Payroll check numbers: | <u>21984</u> | through | <u>22000</u> | and totaling | <u>32,634.37</u> |

Moved by Larry Davis. Larry Helm seconded the motion. The motion passed.

14-89 Larry Helm moved to approve and sign Exceeding Maximum Per Diem Forms for Dan Heeringa, Larry Davis, Larry Helm and George Boggs for lodging expenses at Suncadia to attend the Washington Association of Conservation Districts annual meeting. Larry Davis seconded the motion. The motion passed.

14-90 Larry Davis moved to approve the Dairy Nutrient Management Plan for:

- Roger Bajema.

Dan Heeringa seconded the motion. The motion passed. (vote was three for & one against)

14-91 Larry Davis moved to approve the Standard Farm Checklist Plan and EPA Birch Bay Cost-share application for 100% of project costs not to exceed \$4,820 for:

- Theresa Murry and Allan Waller.

Dick Yoder seconded the motion. The motion passed.

14-92 Dick Yoder moved to approve the Standard Farm Checklist Plan for:

- Deborah Margulies farm.

Larry Davis seconded the motion. The motion passed.

14-93 Dick Yoder moved to approve the Nutrient Management Plan for:

- Mt. Baker High School FFA Barn.

Larry Davis seconded the motion. The motion passed.

14-94 Larry Helm moved to adopt the WSCC Cost-share priority list as presented. Dan Heeringa seconded the motion. The motion passed.

14-95 Larry Helm moved to amend the District's current Cost-share Policy for WSCC Cost-share funding to implementation of non-CREP riparian and habitat projects at 100% of eligible expenses due to the community benefit. Larry Davis seconded the motion. The motion passed.

14-96 Larry Helm moved to renew the lawn care contract with Turftenders for \$2,520, plus applicable taxes (\$228.27) per month. Dick Yoder seconded the motion. The motion passed.

- 14-97** Dick Yoder moved to approve Whatcom Conservation District enter into and sign an Inter-local Agreement with Okanogan Conservation District. Larry Helm seconded the motion. The motion passed.
- 14-98** Larry Helm moved to approve the 2014-2015 (FY2015) Budget as presented. Larry Davis seconded the motion. The motion passed.
- 14-99** Larry Davis moved to adopt and sign Resolution RS-14-1 Whatcom Conservation District Supervisors Election Resolution as follows:
- Election to be held at the District office, 6975 Hannegan Road, Lynden, WA
 - On Tuesday, March 10, 2015
 - Polls will be open from 9:00 am to 6:00 pm
 - Board selected Dawn Bekenyi as Election Supervisor
 - Additionally, the District will have a mail-in election with ballot distribution by request.
 - Candidate filing deadline is January 30, 2015 at 4:00 pm.
 - The last day to request an absentee ballot is February 9, 2015 at 4:00 pm.
- Dan Heeringa seconded the motion. The motion passed. (Larry Helm abstained from the vote.)
- 14-100** Larry Helm moved to authorize the hiring of two interns to complete social marketing surveys and reports through the Birch Bay EPA project as budgeted. Dick Yoder seconded the motion. The motion passed.
- 14-101** Dick Yoder moved to authorize staff to develop a Request for Qualifications (RFQ) and pursue funding for equipment and software to conduct an Advance Nutrient Management pilot project, and the participation of a producer/applicator to install, utilize and report on the practicality/utility of the system. Larry Davis seconded the motion. The motion passed.
- 14-102** Larry Helm moved to purchase District logo jackets as awards for staff for around \$100 per jacket. Dick Yoder seconded the motion. The motion passed.
- 14-103** Larry Helm moved that the District pay Larry Davis's friends dues to NACD for 2015. Dick Yoder seconded the motion. The motion passed. (vote was three for and one against.)
- 14-104** Larry Helm moved to approve the 2015 plant sale budget and proceed. Larry Davis seconded the motion. The motion passed.

December 11, 2014 Board meeting

- 14-105** Dick Yoder moved that the minutes of the November 13, 2014 Board meeting be approved as mailed. Larry Davis seconded the motion. The motion passed.
- 14-106** Larry Davis moved to approve the Financial Report. Dick Yoder seconded the motion. The motion passed. Upon motion made and duly seconded, the Treasurer's Report was approved.

14-107

The following voucher/warrants are approved for payment:

Nov 2014 - balance

| | | | | | |
|-------------------------|--------------|---------|--------------|--------------|-------------------|
| Voucher (check) numbers | <u>22001</u> | through | <u>22066</u> | and totaling | <u>109,121.22</u> |
| Payroll check numbers: | <u>22067</u> | through | <u>22085</u> | and totaling | <u>34,367.14</u> |
| December 2014 | | | | | |
| Voucher (check) numbers | <u>22086</u> | through | <u>22103</u> | and totaling | <u>32,694.75</u> |
| Payroll check numbers: | <u>22104</u> | through | <u>22120</u> | and totaling | <u>32,615.25</u> |
| Voucher (check numbers | <u>22121</u> | through | <u>22122</u> | and totaling | <u>583.56</u> |

Moved by Larry Davis. Dick Yoder seconded the motion. The motion passed.

14-108 Larry Davis moved to authorize allocating an estimated \$75,000.00 for the lab as located in Option A and septic system upgrade with a percentage for contingencies from the District savings account. Dick Yoder seconded the motion. The motion passed.

14-109 Dick Yoder moved to approve the Standard Farm Checklist Plan for:

- **Scott and Kristy McAllister.**

Larry Davis seconded the motion. The motion passed.

14-110 Dick Yoder moved to approve the EPA Birch Bay Cost-share application for 100% of project costs not to exceed \$4,677.00 for:

- **Scott and Kristy McAllister.**

Dan Heeringa seconded the motion. The motion passed.

14-111 Dick Yoder moved to approve the EPA Birch Bay Cost-share application for 100% of project costs not to exceed \$3,693.03 for:

- **Deborah Marguiles.**

Larry Davis seconded the motion. The motion passed.

14-112 Dick Yoder moved to approve the EPA Birch Bay Project cost-share application for 100% of project costs for septic tank repairs not to exceed \$10,000 for:

- **Todd and Janel Black.**

Larry Davis seconded the motion. The motion passed.

14-113 Dick Yoder moved to authorize the purchase of a new phone system and sign up for a contract for service through the most competitive provider for approximately \$3,300 initial outlay costs. Larry Davis seconded the motion. The motion passed.

14-114 Dick Yoder moved to approve a step increase in payroll for Emily Hirsch to Band C1 Step 4 and Brandi Hutton to Band B1 Step 2. Larry Davis seconded the motion. The motion passed.

14-115 Dick Yoder moved to affirm the current policy of District payment of 100% of employee and dependents medical/dental premiums for full-time and 100% of employee for part-time staff and approved the 2% increase in premiums for 2015. Larry Davis seconded the motion. The motion passed.

14-116 Dick Yoder moved to approve the purchase of 625 totes for approximately \$2,316.25 + design layout and shipping from Enviro-Tote, Inc. Dan Heeringa seconded the motion. The motion passed.